

Birth and Death Certificate System

End User Manual

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1 Document management & Version Control

1.1 Document History

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1.0	22-Sep-2019	Murhaf Alsaadi	MOHAP IT Department

1.2 Document Version Control

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2 Executive Summary

MOHAP IT Department, Dubai, develops this Document.

The MOHAP IT Department Located in Dubai intends to automate and document the business requirements, processes and activities done by the MOHAP departments.

MOHAP IT Department has a strong and long experience in eservices development.

This document is intended to describe how the "Birth and Death Certificate System" works.

3 Definitions & Abbreviations

ltem	Description
МОНАР	Ministry of Health and Prevention, United Arab Emirates, MOHAP is the
НО	Head Quarter
PMD	Preventive Medicine Department
Applicant	The Applicant who is eligible to apply for the service
Service	Service provided by MOHAP to the applicants.
*	* means Mandatory
Internal User	MOHAP Staff
External User	Non MOHAP Staff

4 Introduction

We put in your hands the user manual for the system of birth and death certificate, which is an application that works through the browser to record and follow all applications for birth certificates and death certificates and pay the fee of the certificate through this electronic service. The Ministry of Health and Community Protection, through its website, provides some services to citizens and expatriates, in order to facilitate the formal procedures in the extraction of some of your documents to meet the requirements of the modern state.

5 How to Use This Manual

User Manual Helps the user to work on the system in the right steps and to ensure the correct results, and to get the desired results please follow the steps described in this manual.

5.1 Browser requirements

- Internet Explorer 10.0+.
- Google Chrome 12.0+.
- Mozilla Firefox 30.0+.
- Apple Safari 1.2+.

5.2 Functional requirements

Functional requirements describe what the system can do to meet the job; the functional requirements

are the following:

- 1. Birth certificate
 - Request Birth Certificate.
 - o Birth Certificate Modification Request.
 - Birth Certificate Lost/Replacement Request.
 - o Birth Certificate Reissue Request.
- 2. Death certificate
 - o Request Death Certificate.
 - Death Certificate Modification Request.
 - Death Certificate Lost/Replacement Request.
 - o Death Certificate Reissue Request.
- 3. Pay
 - o Payment Log

5.3 Entry to the system

The birth and death certificate system can be accessed through the following link: <u>https://ebirthdeath.mohap.gov.ae/BirthDeathCertifications</u>

6 Navigate to Birth and Death Certificate System

At the beginning, when you navigate to the birth and death certificate site, the main page that describes the objectives of the system is displayed. The user can also search for his / her application by entering the Reference Number in the assigned place. This is the search by Reference Number, as shown in Figure (1).

B Home Page - Birth And E × → C ③ ebirthdeath.mohap.gov.ae/BDCertStaging/?cu=en-US	Show Tobellow State	
Birth And Death Certificate		Register Log In
قدر تتا على إدارة موار دنا الوطنية مع الحكمة والحرص على مصالح المستقبل	حب السمو: الثنيخ خليفة بن زايد إن مستقبل البلاد يتوقف على	
Birth Notification and Certificate	Death Notification and Certificate	Search By Reference Number
A module that helps to automate birth certificate generation process. It simplifies actual process by giving relevant information and input control to authorize stakeholders.	A module that helps to automate death certificate generation process. It simplifies actual process by giving relevant information and input control to authorize stakeholders.	Search hv Reference
	Smart cube © 2017 - All rights reserved. المربى	

Figure (1) Main Page

6.1 Registration

Registering a new user requires you to enter a set of information consisting of:

- User name.
- Email.
- Mobile Number.
- Emirates ID.
- Password.
- Confirm Password.

You must enter all the fields with your information and click on the new Register button, as shown in

Figure (2).

Registration - Birth And 🛛 ×	Barrel, Read Statistics		
← → C O Not secure ebirthdeath.mohap.gov.ae/BDCertStaging/Account/Register			☆ :
Birth And Death Certificate		Register	Log In
Registration			
User Name *			
Email *			
Mobile Number *			
Emirates ID *			
Password *			
Confirm Password			
	Register		
	8mart cube © 2017 - All rights reserved. قىرىي		

Figure (2) Registration Page

A email will be sent to you as below:



7 For confirm the account Log in

Logging into the birth and death certificate system requires entering your username and password and clicking on the **Log In** button. It can also save its username by clicking on the Remember me checkbox, and you can also change the language by clicking on the link عربي to change to Arabic language. As shown in Figure (3).

🕒 Log In - Birth And Death 🗙 📃		THE PARTY	planta and	ACCRECIANCE.	_	🗠 💶 🖬 💌 📥
igstarrow igstarro	BDCertStaging/Account/Login					☆ :
Birth And Death Cer	tificate				Register	Log In
	Log In					
	User Name					
	Password					
		Remember me?	Log In			
			Forget Password?			
		Smart cube © 2017 - All righ	انىرىي ts reserved.			

Figure (3) Login Page

At first when you log on to the birth certificate system, the user main page is displayed. There are four sections in the vase as shown in Figure (4).

- 1. Birth certificate.
- 2. Death certificate.
- 3. Pay.
- 4. Reports.



Figure (4) User Main Page

8 Birth certificate

The birth certificate list consists of twelve processes. The first process is the **Request birth Certificate**; the second is the Birth **Certificate Modification Request**, The third process is **Birth Certificate Lost/Replacement Request**, the fourth process is **Birth Certificate Reissue Request**. As shown in Figure

	Birth And Death Certificate	Birth Certificate -	Death Certificate -	Pay - Reports -		testind (Reset) LogC	π
	ى إدارة موارينا الوطنية مع المكمة والحرص على مصالح المستقبل	Request Birth Cert Birth Certificate M Birth Certificate Lo Birth Certificate R	tificate odification Request os/Replacement Reques eissue Request	، السو: الثوج خليفة t			
Birth	Notification and Certificate	Dea	ath Notification and Ce	rtificate	Search By Reference	Number	
A mo gener giving autho	dule that helps to automate birth certific ration process. It simplifies actual proce prelevant information and input control rize stakeholders.	ate A n ss by ger jo givi aut	nodule that helps to auto neration process. It simpl ing relevant information a horize stakeholders.	mate death certificate Ifies actual process by and input control to	Search for	Q Search	

Figure (5) Birth Certificate List

9 Request Birth Certificate

To request a birth certificate, you must enter the Enrollment number in the Field search for and click **Search**. As shown in Figure (6).

🕒 Search Notification - Birti 🗙						_			
\leftarrow \rightarrow C (i) ebirthdeath.moha	ap.gov.ae/BDCertStaging/Birth/Noti	ficationSearch							☆ :
В	lirth And Death Certificate	Birth Certificate -	Death Certificate -	Pay 🕶	Reports -		testpmd (Reset)	LogOff	
Search N	Notification								
Search for		٩	Search						
			Smart cube © 2017 - Al	rights resen	الربى ved.				

Figure (6) Request Birth Certificate (search Notification)

You will be redirected to Request Birth Certificate page to modify the data consisting of six sections; the first section is the **Birth certificate Payment Details**. The remaining five sections are only for displaying data that includes details of the father, mother, notification, baby and attachments. In the **Birth certificate Payment Details** section, enter the name of the baby in Arabic and English, then choose the language that consists of Arabic and English to issue the birth certificate, then choose the payment method and the number of copies for each language, as shown in Figure (7).

Search Notificati	earch Notification										
Q, Search											
Birth Certificate Payme	Birth Certificate Payment Details										
Application Number	B00413200065	Qaid Number	B/DU/000065/2017	Tranaction Status	Notification Submitted						
Baby Name EN *	محمد		Baby Name AR *	Mohamed							
Arabic 🗆											
Payment Method *	Card	~	Number Of Copies	1	Amount : 0						
English 🗆											
Payment Method *	Card	~	Number Of Copies	1	Amount : 0						
		Request	For Birth Certificate								

Figure (7) Request Birth Certificate (Birth Certificate Details)

Click on the **Birth for Certificate Request** button, you will be taken to the payment page where a detailed receipt is displayed for the required amount. As shown in Figure (8).

$ ightarrow {f C}$ () ebirthdeath.mohap.gov.ae/BDCertStaging/Payment/Ed	lirhamRequest			☆
Birth And Death Certificate	Birth Certificate - Death Certificate	 Pay → Reports → 	testpmd (Reset) LogOff	
Process Payment				
Confirmation				
				-
A tranacation of total amount 110. excluding e	edirham service charges will be initia	ted on your confirmation.		
	MOH Fee :	5		
	Smart Cube Fee :	5		
	Total Amount :	110		
I agree will all payment terms provided by min	istry of health.			
	الدرجية الالكتينية			
		MasterCard.	VISA	
↔ 2 9	e-annam	Ţ		
				-
			🗲 Back 🗖 📼 Pay	
	Smart cube © 201	7 - All rights reserved.		

Figure (8) Agree Payment Process (Request Birth Certificate)

Click on checkbox to accept all payment terms provided by the Ministry of Health. To pay, click on **Pay** button. To cancel the birth certificate request, click on **Back** button, as shown in Figure (8). Then choose a payment method that consists of three types; first type **eDirham G2 Cards**, second type **eDirham Cards**, the third type **eD-Wallet**, each one has multiple payment cards. As shown in Figure (9).

	cuie e-	الدرهم الإلكترر dirham	
	Payment Methods Types		
	Please select one of	the payment methods	
+e	Dirham G2 Cards		
-No	n-eDirham Cards		
	MasterCard	VISA	
	O MasterCard	O VISA Card	
+e	D-Wallet		
	Confirm	Cancel	

Figure (9) Payment Method Types (Request Birth Certificate)

After selecting the payment card type, click on the **Confirm** button. To cancel the payment, press the **Cancel** button as shown in Figure (9). After the application for birth certificate is processed, the application will be forwarded to the Preventive Medicine Center for verification of information and documentation.

10 Birth Certificate Modification Request

The Birth Certificate Modification Request is selected from the birth certificate list's that you will be redirected to the Birth Certificate Modification Request page. The page consists of three parts. The first part is a search; second Part is Table of birth notification, third Part operation. As shown in Figure (10).

Birth And	d Death Certifica	te Birth Certif	icate - Deat	h Certificate - Pay	- Reports -			testind (Reset)	LogOff
Certificate Mo	dification Re	quest			Search				
10/30/2017	10/31/2017	Search for	Transactio	on Sti					
Baby Name EN	Baby Name AR	Father Name EN	Father Name AR	Qaid Number	Date of Birth	Tranaction Status	Category	Transaction Date	Operation
L9UT0AAH5IHHNEB	للم المنافلة المنافقة منافقة المنافقة المنافقة من منافقة من منافقة من منافقة منافقة منافقة من منافقة من منافقة منافقة من منافقة من منافقة منافقة من منافقة منافقة منافقة منافقة منافقة منافقة منافقة من منافقة منفقة منافقة منافقة منافقة منافقة منافقة منافة منافقة منافقة منافقة منافة منافقة منافقة منافقة منافة منافقة منافة منافقة م	87ZJPYMK9O	وهفدسفر ڏيس	B/FUJ/000042/2017	10/26/2017 2:45:23 PM	Certificate Update Submitted	Normal	10/27/2017 6:34:18 PM	× •
WO31FW4ZZ6JUKCW	عسمكجختهيدطذيع /	9G1XFJ2FC7	يجكعجدلجيه	B/SJ/000071/2017	10/26/2017 2:49:56 PM	Certificate Issued	Normal	10/26/2017 2:49:58 PM	•
PDX47A1YG689SFG	سكمهاكغجهر يضبجج	DA43SH7KO9	ئاملىتىخەنسى	B/AN/000046/2017	10/26/2017 2:49:40 PM	Certificate Issued	Normal	10/26/2017 2:49:42 PM	•
S1GZN8HPP3ZEGFQ	<u>ݜ</u> كجنز _{لى} ختىئىدىن ^ى مجىرى	MNCX6NIVAQ	رزيغيزخطاص	B/WS/000046/2017	10/26/2017 2:49:32 PM	Certificate Approved	Normal	10/26/2017 2:49:34 PM	•
173N6967QSQ3CSG	خومز هيلو تسخست للبضيح	807XFWA02P	يسو غدّعاسلس	B/RAK/000045/2017	10/26/2017 2:49:02 PM	Certificate Update Rejected	Normal	10/26/2017 2:49:04 PM	e
3LXGQ7Z0IW5CFUM	مذغجتمهتتخطبجطز	HFLUM1A8AT	حجنطركاواط	B/FUJ/000044/2017	10/26/2017 2:47:53 PM	Certificate Update Submitted	Normal	10/26/2017 2:47:55 PM	/ e
3RK1RSN8SE5TJ1L	لمنذكمنخاز وهنأتخدكان	H25USZ5XY9	حانظضغانعفي	B/UAQ/000044/2017	10/26/2017 2:47:38 PM	Certificate Issued	Normal	10/26/2017 2:47:40 PM	0 🛔
TAOP4WG14MRLSIR	طازىسىمكەر مىر خىخص	H7VOP4MOCO	حيظستمرسيس	B/SJ/000069/2017	10/26/2017 2:47:22 PM	Certificate Approved	Normal	10/26/2017 2:47:24 PM	•
LOVALUUYOAUCBYA	نقظانططغساطييقا	N3FI68ROK8	زمجغيرمسنو	B/AD/000086/2017	10/26/2017 2:46:45 PM	Certificate Update Rejected	Normal	10/26/2017 2:46:46	۵
Table of h:	سنام مسنان		شقوشطز فعطص	B/AD/000085/2017	10/26/2017	Certificate Update	Normal	10/26/2	

Figure (10) Birth Certificate Modification Request

11 Search (Birth Certificate Modification Request)

The search consists of a set of fields; the first field (from) select the date you want it, field (to) select

the date you want it, the third field (search for) Choose the transaction status. As follows

	10/30/2017	10/31/2017	Search for	Transaction St: •	Q, Search
L					

You do not need to enter all the fields to search. Just enter the information you want to search.

The status of the transaction is a list of four cases. Each case will be explained separately as shown in the table below.

Transaction status	Transaction status function
Certificate Approved	In this case, the Birth Certificate Modification Request was
	approved by the preventive medicine centers.
Certificate Issued	In this case, birth certificate was issued by preventive medicine
	centers.
Certificate Update Rejected	In this case, the Birth Certificate Modification Request was
	Rejected by the preventive medicine centers.
Certificate Update Submitted	In this case, send the Birth Certificate Modification Request to
	verify information from the centers of preventive medicine.

12 Modification Birth Certificate

To modify the birth certificate, select the certificate that you want to modify, and then click the **plus** icon in the operation field, in which case the transaction status must either be **certificate approved** or the **certificate issued**. As shown in Figure (11).

ebirthdeath.mohap.gov.ae	e/BDCertStaging/Birt	hAddons/UpdateL	ostDuplicate/Up	dateList					
Birth And	I Death Certifica	te Birth Certif	icate - Deat	h Certificate - Pay	 Reports - 			testind (Reset)	LogOff
Certificate Mo	dification Re	quest							
10/30/2017	10/31/2017	Search for	Transactio	on Sti 🔻 🔍 🤉 Search					
Dahu Mama Shi	Dahu Nama AD	Father Name	Father Name	Oaid Number	Data of Dirth	Transation Status	Catagon	Transaction	Oneration
Baby Name EN	Бару Name AR	EN	AR	Qaid Number	Date of Birth	Tranaction Status	Category	Date	Operation
L9UT0AAH5IHHNEB	نيطصقا اختخفزتا	87ZJPYMK9O	وهندسفرذيس	B/FUJ/000042/2017	10/26/2017 2:45:23 PM	Certificate Update Submitted	Normal	10/27/2017 6:34:18 PM	Z A
W031FW4ZZ6JUKCW	عسمكجعلقهدطذيح	9G1XFJ2FC7	يجكعجدلجبه	B/SJ/000071/2017	10/26/2017 2:49:56 PM	Certificate Issued	Normal	10/26/2017 2:49:58 PM	•
PDX47A1YG689SFG	ستعمهاكغجهر يضبجج	DA43SH7KO9	ئاملىتىخەنسى	B/AN/000046/2017	10/26/2017 2:49:40 PM	Certificate Issued	Normal	10/26/2017 2:49:42 PM	• •
S1GZN8HPP3ZEGFQ	-ىكجنز رختىئىمىتىمجى -	MNCX6NIVAQ	رزيغيزخطاص	B/WS/000046/2017	10/26/2017 2:49:32 PM	Certificate Approved	Normal	10/26/2017 2:49:34 PM	●≜
173N6967QSQ3CSG	خومز هيلوشط شلبضح	807XFWA02P	يس غتماسلس	B/RAK/000045/2017	10/26/2017 2:49:02 PM	Certificate Update Rejected	Normal	10/26/2017 2:49:04 PM	٠
3LXGQ7Z0IW5CFUM	مذغجشيققخطيجطن	HFLUM1A8AT	حجنطركاراط	B/FUJ/000044/2017	10/26/2017 2:47:53 PM	Certificate Update Submitted	Normal	10/26/2017 2:47:55 PM	/ ÷
3RK1RSN8SE5TJ1L	لمىذكمىحىز وحتتحدكر	H25USZ5XY9	حائظت فلعلى	B/UAQ/000044/2017	10/26/2017 2:47:38 PM	Certificate Issued	Normal	10/26/2017 2:47:40 PM	•
TAOP4WG14MRLSIR	ڟ <i>از سم</i> حك <i>ەر صر</i> ضخص	H7VOP4MOCO	حيظستمرسيس	B/SJ/000069/2017	10/26/2017 2:47:22 PM	Certificate Approved	Normal	10/26/2017 2:47:24 PM	• •
LOVALUUYOAUCBYA	ذقظائطط فساطبيفا	N3FI68ROK8	زمجخهرمسذر	B/AD/000086/2017	10/26/2017 2:46:45 PM	Certificate Update Rejected	Normal	10/26/2017 2:46:46 PM	0
EAI9FVF1RRQEYFA	تاخيجظ جكمىمىتىئغجا	Q07QTNZVTR	ئتوئىطز فعطص	B/AD/000085/2017	10/26/2017 2:45:37 PM	Certificate Update Submitted	Normal	10/26/2017 2:45:39 PM	Z 🖷 👘

Figure (11) Requirements for Birth Certificate Modification Request

When you click on the plus icon, the user receives a message that do you want to create the certificate modification request at the top of the browser page. To approve the certificate modify

ebirthdeath.mohap.gov.ae	/BDCertStaging/Birtl	nAddons/UpdateL	ostDuplicate/Up	odateList					
Birth And Death Certificate Birth Cer Certificate Modification Request		e Birth Cerl quest	ebirthdeath.m Do you want to cr	birthdeath.mohap.gov.ae says: × testind (Reset) LogOff o you want to create a request for certificate update? OK Cancel					LogOff
10/30/2017	10/31/2017	Search for	Transactio	on Star Q Search					
Baby Name EN	Baby Name AR	Father Name EN	Father Name AR	Qaid Number	Date of Birth	Tranaction Status	Category	Transaction Date	Operation
L9UT0AAH5IHHNEB	ديطعىقا اختخخزتا	87ZJPYMK9O	وهندسترذيس	B/FUJ/000042/2017	10/26/2017 2:45:23 PM	Certificate Update Submitted	Normal	10/27/2017 6:34:18 PM	× •
WO31FW4ZZ6JUKCW	عسكجعلقفيدطذبح	9G1XFJ2FC7	يجكعجدلجيه	B/SJ/000071/2017	10/26/2017 2:49:56 PM	Certificate Issued	Normal	10/26/2017 2:49:58 PM	• •
PDX47A1YG689SFG	ستعمهاكغجهريضبجج	DA43SH7KO9	ڭام لىتىنچى نىسى	B/AN/000046/2017	10/26/2017 2:49:40 PM	Certificate Issued	Normal	10/26/2017 2:49:42 PM	•
S1GZN8HPP3ZEGFQ	ۻٮػجلاز _ف ختشملاً حجش	MNCX6NIVAQ	رزبغېزخطاص	B/WS/000046/2017	10/26/2017 2:49:32 PM	Certificate Approved	Normal	10/26/2017 2:49:34 PM	•
173N6967QSQ3CSG	خومز ەبلوشخىتىلىخىخ	807XFWAO2P	يسو غنّعاسلس	B/RAK/000045/2017	10/26/2017 2:49:02 PM	Certificate Update Rejected	Normal	10/26/2017 2:49:04 PM	e.
3LXGQ7Z0IW5CFUM	مذغجتم يتتخطبهمان	HFLUM1A8AT	حجنطركاواط	B/FUJ/000044/2017	10/26/2017 2:47:53 PM	Certificate Update Submitted	Normal	10/26/2017 2:47:55 PM	/ •
3RK1RSN8SE5TJ1L	لملاكمنغاز وضائضكر	H25USZ5XY9	حللظضغلعفي	B/UAQ/000044/2017	10/26/2017 2:47:38 PM	Certificate Issued	Normal	10/26/2017 2:47:40 PM	•
TAOP4WG14MRLSIR	طاز سمحكمر صر شخص	H7VOP4MOCO	حيظىىئمرىيين	B/SJ/000069/2017	10/26/2017 2:47:22 PM	Certificate Approved	Normal	10/26/2017 2:47:24 PM	0 4
LOVALUUYOAUCBYA	ذقظ انططخت اطييقا	N3FI68ROK8	زمجفهرمسذر	B/AD/000086/2017	10/26/2017 2:46:45 PM	Certificate Update Rejected	Normal	10/26/2017 2:46:46 PM	٠
EAI9FVF1RRQEYFA	تاخرجظجكمىمشتغجا	Q07QTNZVTR	شقوشطز فعطص	B/AD/000085/2017	10/26/2017 2:45:27 PM	Certificate Update	Normal	10/26/2017 2:45:29 PM	× •

request, press the **OK** button, to cancel, click the **Cancel** button. As shown in Figure (12).

Figure (12) Message (to create request certificate update)

After the certificate approval process is created, the status of the transaction will change to the **Certificate Update Submitted**. To complete the certificate modification process, click on the **pen** icon, as shown in Figure (13).

Birth And	Death Certifica	te Birth Certif	icate - Deat	h Certificate - Pay	 Reports - 			testind (Reset)	LogOff
Certificate Mo	dification Re	quest							
10/30/2017	10/31/2017	Search for	Transactio	on St. V Q Search					
Baby Name EN	Baby Name AR	Father Name EN	Father Name AR	Qaid Number	Date of Birth	Tranaction Status	Category	Transaction Date	Operation
L9UT0AAH5IHHNEB	نيطصقا اختخخزتا	87ZJPYMK9O	وهلاسلارتيس	B/FUJ/000042/2017	10/26/2017 2:45:23 PM	Certificate Update Submitted	Normal	10/27/2017 6:34:18 PM	× •
WO31FW4ZZ6JUKCW	عسمكجعلققهدطذيع	9G1XFJ2FC7	يجكعجدلجيه	B/SJ/000071/2017	10/26/2017 2:49:56 PM	Certificate Issued	Normal	10/26/2017 2:49:58 PM	• •
PDX47A1YG689SFG	ستعمهاكغجهريضجع	DA43SH7KO9	ئاملىتىغىنىسى	B/AN/000046/2017	10/26/2017 2:49:40 PM	Certificate Issued	Normal	10/26/2017 2:49:42 PM	0 ≜
S1GZN8HPP3ZEGFQ	ۻىكجلار يختسّمانكحجش	MNCX6NIVAQ	رزبغيزخطاص	B/WS/000046/2017	10/26/2017 2:49:32 PM	Certificate Approved	Normal	10/26/2017 2:49:34 PM	• •
173N6967QSQ3CSG	خرمز هبلوشمنشلبمنح	807XFWA02P	يسو غثعاسلس	B/RAK/000045/2017	10/26/2017 2:49:02 PM	Certificate Update Rejected	Normal	10/26/2017 2:49:04 PM	0
3LXGQ7Z0IW5CFUM	مذغجت يتتخطر	HFLUM1A8AT	حجنطركاواط	B/FUJ/000044/2017	10/26/2017 2:47:53 PM	Certificate Update Submitted	Normal	10/26/2017 2:47:55 PM	/ #
3RK1RSN8SE5TJ1L	لمىذكمىخىز وخىتتخدكر	H25USZ5XY9	حللظضغلعفي	B/UAQ/000044/2017	10/26/2017 2:47:38 PM	Certificate Issued	Normal	10/26/2017 2:47:40 PM	• •
TAOP4WG14MRLSIR	ݭ <i>ازىسە</i> حكەرسىرى <i>شى</i> خص	H7VOP4MOCO	حيظىشمرىيين	B/SJ/000069/2017	10/26/2017 2:47:22 PM	Certificate Approved	Normal	10/26/2017 2:47:24 PM	• •
LOVALUUYOAUCBYA	نقظانططغساطبيقا	N3FI68ROK8	زمجفهرمستذى	B/AD/000086/2017	10/26/2017 2:46:45 PM	Certificate Update Rejected	Normal	10/26/2017 2:46:46 PM	٠
EAI9FVF1RRQEYFA	ئاخرجظجكمىمىتىئغجا	Q07QTNZVTR	ئقوشطز فعطص	B/AD/000085/2017	10/26/2017	Certificate Update	Normal	10/26/2017	∠ ●

Figure (13) Modification Birth Certificate

You will be redirected to the Certificate Modification page, which consists of two forms. First form is the **birth certificate payment detail**; the second form is the **attachments**. **B**eginning we will start with the birth certificate payment detail form in which you choose the attributes you want to modify from the existing list of value, Add over (Attributes) by clicking the **Plus** button, as shown in Figure (14).

C • ebirthdeath.mohap.gov.ae/BDCertStaging/BirthA	dons/UpdateLostDuplicate/UpdateCertificateDetail	s/20534		7
Birth And Death Certificate	Birth Certificate → Death Certificate → Pa	y - Reports -	testpmd (Reset) LogOff	
Certificate Modification	n Request			
Attachments				
Birth Certificate Payment Details				
Application Number B00114300	85 Qaid Number	Attributos list	Certificate Update Submitted	
Property	· · ·	Allibules list		
	Opdated value	Previous value	Action	
Payment Method * Payment	Methods v	mber Of Copies	Add	
English 🗆				
Payment Method * Payment	Methods v	mber Of Copies	Amount : 0	

Figure (14) Birth Certificate Payment Details (Birth Certificate Modification Request)

After the Attributes are selected, the user will see two fields; the first field must enter the new data for Attributes, and the second field displays the previous data for Attributes, as shown in Figure (15).

ificate Modification F ×		Sector And Address	The second second			
C () ebirthdeath.mohap.gov.ae/BDCert	Staging/BirthAddons/UpdateLostE	Ouplicate/UpdateCertificateDetail	s/20534			
Birth And Death	n Certificate Birth Certificate	e	ay - Reports -		testpmd (Reset) LogOff	
Certificate Mo	dification Reque	s I Indate va		Previous		
Attachments						
Birth Certificate Paymen	t Details				7	
Application Number	B00114300085	Qaid Number B//	AD/000085/2017	Tranaction Status	Certificate Update	
Attributes *	Father.Nationality	United States of	f America الأميركية. 🔻	باراغواي-Paraguay	• •	
Person.Attribute Name		Updated Value	Previous	s Value	Action	
Arabic 🗆						
Payment Method *	Payment Methods	, Nu	mber Of Copies		Amount : 0	
English 🗆						
Payment Method *	Payment Methods	v Nu	mber Of Copies		Amount : 0	
	,					

Figure (15) updated value & previous value (Birth Certificate Modification Request)

After modifying the data click on the **plus** button will display the modified data and old data in the table, as shown in Figure (16).

Certificate Modification F ×	_		10.000		-	And and a second			
$\rightarrow~$ C $\textcircled{0}$ ebirthdeath.mohap.gov.ae/BDCert	Staging/BirthAddo	ons/UpdateLostDuplic	ate/UpdateCertificate	Details/20534					ŕ
Birth And Death	I Certificate	Birth Certificate -	Death Certificate -	Pay 🕶 🕞	eports -		testpmd (Reset)	LogOff	
Certificate Mo	dification	Request							
Attachments									
Birth Certificate Paymen	t Details								
Application Number	B00114300085	Qaid	Number	B/AD/00008	5/2017	Tranaction Status	Certificate Upd Submitted	ate	
Attributes *	Father.Natio	nality	• United S	tates of America	 ١٤ الأميركية. 	باراغراي-Paraguay	Ţ	0	
Person.Attribute Name		Updated Value				Previous Value	Acti	on	
Father.Nationality		United States of An	ولايات المتحدة الأميركية. nerica	9		باراعياي-Paraguay	C		
Arabic 🗉									
Payment Method *	Payment Me	thods	Ŧ	Number Of	Copies		Amount : 0		
English 🗆									
Payment Method *	Payment Me	thods	•	Number Of	Copies		Amount : 0		

Figure (16) Updated values (Birth Certificate Modification Request)

If the user wants to modify the Attributes, you will select the property from the list and then click the **Plus** button. If the user clicks on a plus without changing Attributes, an alert message will appear that the user must select Other Attributes, as shown in Figure (17).

dification F ×						_
ebirthdeath.mohap.gov.ae/BDCert	Staging/BirthAddons/Upda	ateLostDuplicate/Update	CertificateDetails/20534			
Birth And Death	n Certificate Birth C	er ebirthdeath.mohap Person attribute is alrea	0.gov.ae says: idy selected for update. Please select other or	e. ×	testpmd (R	teset) LogOff
Certificate Mo	dification Re	q	o	K		
Attachments						
Birth Certificate Paymen	t Details					
Application Number	B00114300085	Qaid Number	B/AD/000085/2017	Tranaction Sta	atus Certificat Submitte	e Update d
Attributes *	Father.Nationality	Ţ	United States of America الأميركية 🔹	اي-Paraguay	• باراغوا	· •
Person.Attribute Name	Updat	ted Value		Previous	Value	Action
Father.Nationality	Unite	الأميركية:d States of America	الولايات المتعدة ا	Paraguay	باراغواي-١	0
Arabic 🗆						,
Payment Method *	Payment Methods		• Number Of Copies		Amount :	0
English 🗆						
Payment Method *	Payment Methods		• Number Of Copies		Amount :	0

Figure (17) Warning Message to Change Attributes

To clear the modified data, click the button in the Action field, as shown in Figure (18)

_		0000000	Inter Print	And and a second second		_	
gov.ae/BDCertStaging/BirthAdd	ons/UpdateLostDuplicate/Upd	lateCertificateDetails/2053	4				
And Death Certificate	Birth Certificate - Death	Certificate + Pay +	Reports -		testpmd (Reset)	LogOff	
ate Modificatior	n Request						
5							
ate Payment Details							
Number B0011430008	5 Qaid Number	B/AD/000	085/2017	Tranaction Status	Certificate Upda Submitted	ate	
Father.Natio	onality •	United States of Amer	▼ ؛ الأميركية-ica	باراغواي-Paraguay	Ŧ	0	
oute Name	Updated Value			Previous Value	Actio		
nality	United States of America	الولايات المتحدة الأمير		باراغواي. Paraguay	0		
thod * Payment M	ethods	, Number	Of Copies		Amount : 0		
1							
thod * Payment M	ethods	• Number	Of Copies		Amount : 0		
	gov.ae/8DCertStaging/BirthAdd And Death Certificate ate Modification s cate Payment Details vumber B0011430008 U Father.Natic bute Name nality thod * Payment M backbox Payment Payment M backbox Payment Paym	gov.ae/8DCertStaging/BirthAddons/UpdateLostDuplicate/UpdateLostDup	gov.ae/8DCertStaging/BirthAddons/UpdateLostDuplicate/UpdateCertificateDetails/2053 And Death Certificate Birth Certificate Death Certificate Pay ate Modification Request s s s s s s s s s s s s s s s s s s	gev.ae/8DCertStaging/8irthAddons/UpdateLostDuplicate/UpdateCertificateDetails/20534 And Death Certificate Bith Certificate Death Certificate Pay Reports ate Modification Request ate Modification Request ate Payment Details ate Payment Methods Payment Methods Number Of Copies btde * Payment Methods Number Of Copies	gev.ae/BDCertStaging/BirthAddons/UpdateLostDuplicate/UpdateCertificateDetails/20534 And Death Certificate Birth Certificate Death Certificate Pay Reports ate Modification Request s ate Modification Request s ate Payment Details ate Payment Methods ate Caid Number of Copies bithed * Payment Methods bithed * Payment Methods bithed * Payment Methods bithed * Payment Methods bithed * Number Of Copies bithed * Number Of Copies bithed * Number Of Copies bithed * Payment Methods bithed * P	gev.ae/8DCertStaging/BirthAddons/UpdateLostDuplicate/UpdateCertificatePetails/20534 And Death Certificate Birth Certificate Death Certificate Pay Reports + testpmd (Reset) ate Modification Request s s s s s s s s s s s s s	gev.ze/8DCertStaging/BirthAddons/UpdateLostDuplicate/UpdateCertificateDetails/20534 And Death Certificate Birth Certificate Death Certificate Pay Reports testpmd (Reset) LogOff ate Modification Request s s s s s s s s s s s s s s s s s s



After the modifying process is finished, the language consisting of Arabic and English, then choose the payment method and the number of copies for each language as shown in Figure (19).

Certificate Modification F ×		_		10.000	10000	Sec. No.				1.000	<u> </u>
ightarrow C (1) ebirthdeath.mol	hap.gov.ae/BDCertSta	iging/BirthAddoi	ns/UpdateLostDuplic	ate/UpdateCerti	ficateDetails/205	34					ŕ
в	irth And Death C	Certificate	Birth Certificate -	Death Certifica	ate∓ Pay∓	Reports -			testpmd (Re	eset) LogOff	
Certif	icate Modi	fication	Request								
Attachm	ents										
Birth Ce	rtificate Payment D	etails									
Applicati	on Number	B00114300085	Qaid I	Number	B/AD/00	00085/2017	Tranac	tion Status	Certificate Submitted	Update	
Attribute	S *	Father.Nation	ality	• Unit	ed States of Am	erica : الأميركية •	Para	باراغواي-aguay	٣	•	
Person.A	Attribute Name		Updated Value				P	revious Value		Action	
Father.Na	ationality		United States of Arr	لمتحدة الأميركية.ierica	الولايات ا			بلراغواي-Paraguay		0	
Arabic	•										
Payment	Method *	Card			• Numbe	r Of Copies	1		Amount : 8	50	
Englis	h 🖻										
Payment	Method *	Card			Numbe	r Of Copies	1		Amount : 8	50	
		Caru			•		1				

Figure (19) choose language & number of copies (Birth Certificate Modification Request)

The second form is the attachment entry is done in two ways; Method one is Attach, Method two is Scan; we will start by entering Attachments in **Attach** mode. In this case, the user clicks the **Choose File** button, as shown in Figure (20).

Birth And Dea	th Certificate	Birth Certificate -	Death Certificate -	Pay - Reports -		testpmd (Reset) LogOff
Arabic 🗷						
Payment Method *	Card		•	Number Of Copies	1	Amount : 50
English 🗷						
Payment Method *	Card		v	Number Of Copies	1	Amount : 50
Attachment Type		File		4		
Attachment Type		File				
Notification		Choose	File No file chosen			
Court Letter		Choose	File No file chosen	N		
Police Letter		Choose	File No file chosen			
Other 1		Choose	File No file chosen			
Other 2		Choose	File No file chosen			
Certificate Copy *		Choose	File No file chosen			
			Sav	re 🛈		

Figure (20) Attach file (Birth Certificate Modification Request)

Then select the file you want to attach and then press the **Open** button, as shown in Figure (21).

Certificate Modification F ×	_	Barbin he ma	the prior in section of the	Million & Street		
\leftarrow \rightarrow C (i) ebirthdeath.mohap.gov	Open		Constanting 2012 Million			☆ :
Birth Ar	🚱 💭 🗢 🗮 Desktop 🕨		✓ ⁴ → Search Desktop	٩	testind (Reset) LogOff	•
	Organize 🔻 New folder	- 57356m + 6106	NT System rouge	• 🔲 🔞		
Arabic 🗆	A 🔆 Favorites	Computer	Network	_		
Payment Method	Desktop	System Folder Google Chrome	System Folder TeamViewer 12		Amount : 0	
English 🗉	∠ Libraries > Documents	Shortcut 2.13 KB	Shortcut 1.00 KB	E		
Payment Metho	▷ ▷ Music ▷	File folder	File folder	-	Amount : 0	
	Videos	File folder	File folder			
		New folder File folder	New folder (2) File folder		Attach	
Attachment Type	File name:		✓ All Files	•		
Notification			Open 🔽	Cancel		
Court Letter	(<u> </u>	Choose File No file chosen				
Police Letter		Choose File No file chosen				
Other 1		Choose File No file chosen				
Other 2		Choose File No file chosen				
Certificate Copy *		Choose File No file chosen				
		Sav	e 🛈			
		Smart cube © 2017 - A	العربى Il rights reserved.			

Figure (21) Choose File (Birth Certificate Modification Request)

To edit the attachment, click the **Choose File** button again and choose the file you want.

13 Download Scan Application

The second way is the **scan**. Click Attach to change the process to a scan that is used if the user has hard copies. In this case, it is required to download the paper scanning program. Click on the link **Download and run it** at the bottom of the page (22).

Attachments - Birth And	database interest interests	
$\leftrightarrow \rightarrow {f C} {igledown}$ ebirthdeath.mohap.gov.ae/BDCertStaging/Birth/Notification/	Attachment?isFirstBaby=True	*
Birth And Death Certificate Birth C	ertificate	testpmd (Reset) LogOff
		Attach
Attachment Type	File	
Father Emirates Id *	Choose File No file chosen	
Mother Emirates Id *	Choose File No file chosen	
Marriage Certificate *	Choose File No file chosen	
Notification	Choose File No file chosen	
Court Letter	Choose File No file chosen	
Police Letter	Choose File No file chosen	
Other 1	Choose File No file chosen	
Other 2	Choose File No file chosen	
	Upload ①	
	Ţ	
	لاسرنى Smart cube © 2017 - All rights reserved.	
Please Enable Scanning		
In order to scan directly from your browser, you need to install the scan app:		
	Download and run it. No need to refresh page.	

Figure (22) Installing the Scan Application

And then click on the downloaded file, as shown in Figure (23).

Attachments - Birth And ×	icationAttachment?isFirstBaby=True	
Birth And Death Certificate	Birth Certificate + Death Certificate + Pay + Reports +	testpmd (Reset) LogOff
		Attach
Attachment Type	File	
Father Emirates Id *	Choose File No file chosen	
Mother Emirates Id *	Choose File No file chosen	
Marriage Certificate *	Choose File No file chosen	
Notification	Choose File No file chosen	
Court Letter	Choose File No file chosen	
Police Letter	Choose File No file chosen	
Other 1	Choose File No file chosen	
Other 2	Choose File No file chosen	
	Upload ①	
se Lole Scanning	لاسريى . Smart cube © 2017 - All rights reserved.	
to scan directly from your browser, you need to install the scan a	pp:	
scan-seturi (1) eve		Show all

Figure (23) Open Scan setup

The program will be opened for download, as shown in Figure (24).

→ C 🛈 el	birthdeath.mohap.gov.ae/BDCertStaging/I	irth/NotificationAttachment?isFirstBaby=True		¢
	Birth And Death Certifi	cate Birth Certificate - Death Certificate - Pay - Reports -	testpmd (Reset) LogOff	
		🚄 Setup - Scan App 210	Attach	
	Attachment Type			
	Father Emirates Id *	ASPRISE		
	Mother Emirates Id *			
	Marriage Certificate *			
	Notification			
	Court Letter			
	Police Letter			
	Other 1			
	Other 2			
		Scan Directly from Your Web Browsers		
		Scall Directly from Your web browsers		
		Next > Cancel		
		الىرىي . Smart cube © 2017 - All rights reserved.		
ase Enak	ble Scanning			
der to scan direc	- ctly from your browser, you need to install	the scan app:		
		Download and run it. No need to refresh page.		

Figure (24) Open ASPRISE Scan App

To cancel download the scan application, click the **Cancel** button. To download, click the **Next** button, as shown in Figure (24).

Then select the first option I accept the agreement, and then click the Next button, as shown in Figure (25).

Attachments - Birth And X	ALL DECEMENTS	
\leftrightarrow \rightarrow \mathfrak{C} $\textcircled{0}$ ebirthdeath.mohap.gov.ae/BDCertSta	ging/Birth/NotificationAttachment?isFirstBaby=True	☆ :
Birth And Death C	Certificate Birth Certificate - Death Certificate - Pay - Reports - testprind (Reset) Logo	Du .
	Attach	
Attachment Type		
Father Emirates Id *	ASPRISE	
Mother Emirates Id *		
Marriage Certificate *		
Notification		
Court Letter		
Police Letter	You must accept the terms of this agreement before continuing with the installation.	_
Other 1	PLEASE READ CAREFULLY: THE USE OF SOFTWARE IS SUBJECT TO THE TERMS AND CONDITIONS THAT FOLLOW.	
Other 2	This End-User locarce Agreement ("ELLA") is a legal agreement between (a) you (either an individual or a single entity) and (b) Apprise TPL LI ("Apprise") that governs your use of any Software Product, installed on or made available by Apprise, that is not otherwise adjuct to a separate license agreement between you and Apprise vits	
	I accept the agreement	
	I do not accept the agreement	
	Next> Cancel	
	لامرینی Smart cube © 2017 - All rights reserved.	
Please Enable Scanning		
In order to scan directly from your browser, you need to i	install the scan app:	
	Download and run it. No need to refresh page.	

Figure (25) accept the agreement (ASPRISE Scan App)

Attachments - Birth And X	And had been	
C C C C C C C C C C C C C C	rth/NotificationAttachment?isFirstBaby=True ate Birth Certificate + Death Certificate + Pay + Reports + testpmd (Reset) LogOff	<u>*</u> :
Attachment Type Father Emirates Id * Mother Emirates Id * Marriage Certificate * Notification Court Letter Police Letter Other 1 Other 2	Asprise ScanApp Maximizes Your Productivity Ready. You may scan from your browsers now.	
	دريني . Smart cube © 2017 - All rights reserved.	
	✓ SCANNING ENABLED You may now scan directly from your browsers.	

Download the scan application finished; click the **Finish** button, as shown in Figure (26).

Figure (26) Finish Download ASPRISE Scan App

To scan paper copies, connect the scanner device, and then press the Scan button.

After you finish modifying the data, click the **Save** button to create the Birth Certificate Modification Request, as shown in Figure (27).

Certificate Modification F ×	The second	
← → C (① ebirthdeath.mohap.gov.ae/BDCertStaging/BirthAddons/Updat	teLostDuplicate/UpdateCertificateDetails/20534	☆ :
Birth And Death Certificate Birth Ce	rtificate + Death Certificate + Pay + Reports + testind (Reset)	LogOff
Arabic 🗆		
Payment Method * Payment Methods	Number Of Copies Amount : 0	
English 🗉		
Payment Method * Payment Methods	Number Of Copies Amount : 0	
		Attach
Attachment Type	File	
Notification	Choose File No file chosen	
Court Letter	Choose File No file chosen	
Police Letter	Choose File No file chosen	
Other 1	Choose File No file chosen	
Other 2	Choose File No file chosen	
Certificate Copy *	Choose File No file chosen	
	Save ①	
	لاس العربي Smart cube © 2017 - All rights reserved.	

Figure (27) Save (Birth Certificate Modification Request)

You will be transferred to the payment page where a detailed receipt is displayed for the required amount. As shown in Figure (28).

Process Payment - Birth / ×		E) (2)(2)	-	the state	A Description		_	
\leftarrow \rightarrow C () ebirthdeath.mohap.gov.ae/BDCertStaging/Payment	ent/EdirhamRequest							☆ :
Birth And Death Certificat	e Birth Certificate -	Death Certificate -	Pay -	Reports -		testpmd (Reset)	LogOff	
Process Payment								
Confirmation								
A tranacation of total amount 110. exclu	ding edirham service ch	arges will be initiate	ed on your o	confirmation.				
	Amou	int :	100					
	МОН	Fee :	5					-
	Smar	t Cube Fee :	5					-
	Total	Amount :	110					-
I agree will all payment terms provided I	by ministry of health.							-
8	لکترونىي e-di	الدرهم الإ 1131 الدرم	Mas	erCard.	VISA			
						+ Back	Pay	
		Smart cube © 2017	' - All rights res	erved.				

Figure (28) Agree Payment Process

Click on checkbox to accept all payment terms provided by the Ministry of Health. To pay, click on **Pay** button. To cancel the birth certificate request, click on **Back** button, as shown in Figure (28). Then choose a payment method that consists of three types; first type **eDirham G2 Cards**, the second type **eDirham Cards**, the third type **eD-Wallet**, each one has multiple payment cards. As shown in Figure (29).

e-0	الدرهم الإلكتر dirham
Payment Methods Types	
Please select one of the	he payment methods
+eDirham G2 Cards	
-Non-eDirham Cards	
MasterCard	VISA
O MasterCard	O VISA Card
+eD-Wallet	
Confirm	Cancel

Figure (29) Payment Method Types (Birth Certificate Modification Request)

After selecting the payment card type, click on the **Confirm** button. To cancel the payment, press the **Cancel** button as shown in Figure (29). After the application modifying for birth certificate is processed, the application will be forwarded to the Preventive Medicine Center for verification of information and documentation.

14 Print birth notification (Birth Certificate Modification Request)

To print the birth notification, select the notification that you want to print from the list of birth notifications, and then click on the printer icon in the operation field to print the birth notification, as shown in Figure (30).

Birth And	Death Certifica	te Birth Certif	icate - Deat	h Certificate - Pav	- Reports -			testind (Reset)	LogOff
	Boull Ochineu		Deal		- apono -			(1(050))	
Certificate Mod	dification Re	quest							
		Search for	Transactio	on St: 🔹 🔍 Search					
Baby Name EN	Baby Name AR	Father Name EN	Father Name AR	Qaid Number	Date of Birth	Tranaction Status	Category	Transaction Date	Operation
L9UT0AAH5IHHNEB	ذبطصقالخنخخزنا	87ZJPYMK9O	وهندسفرذيس	B/FUJ/000042/2017	10/26/2017	Certificate Update	Normal	10/27/2017	Z A
					2:45:23 PM	Submitted		6:34:18 PM	
W031FW4ZZ6JUKCW	عسمكجخفتهبطذبع	9G1XFJ2FC7	يجكعجدلجيه	B/SJ/000071/2017	10/26/2017 2:49:56 PM	Certificate Issued	Normal	10/26/2017 2:49:58 PM	0 🛔
PDX47A1YG689SFG	سكعمهاكغجهر يضبجج	DA43SH7KO9	ئاملخىخەنسى	B/AN/000046/2017	10/26/2017	Certificate Issued	Normal	10/26/2017	0 4
					2:49:40 PM			2:49:42 PM	
S1GZN8HPP3ZEGFQ	ݜىكج ەز ر ىختىشمەئىمجى <i>ش</i>	MNCX6NIVAQ	رزيغپزخطاص	B/WS/000046/2017	10/26/2017 2:49:32 PM	Certificate Approved	Normal	10/26/2017 2:49:34 PM	0 🔺
173N6967QSQ3CSG	خرمز هينو تسمستليضيح	807XFWAO2P	يسو غثمانىلس	B/RAK/000045/2017	10/26/2017	Certificate Update	Normal	10/26/2017	
					2:49:02 PM	Rejected		2:49:04 PM	
3LXGQ7Z0IW5CFUM	مذغجشيققخطيجطن	HFLUM1A8AT	حجنطركاواط	B/FUJ/000044/2017	10/26/2017 2:47:53 PM	Certificate Update Submitted	Normal	10/26/2017 2:47:55 PM	* •
3RK1RSN8SE5TJ1L	لمذكمنحز وحكحدكر	H25USZ5XY9	حلنظحنفنعفى	B/UAQ/000044/2017	10/26/2017	Certificate Issued	Normal	10/26/2017	0 0
					2:47:38 PM			2:47:40 PM	
TAOP4WG14MRLSIR	طاز سمعدكمر صبر ضبخص	H7VOP4MOCO	حيظىشمرىييس	B/SJ/000069/2017	10/26/2017 2:47:22 PM	Certificate Approved	Normal	10/26/2017 2:47:24 PM	0 4
LOVALUUYOAUCBYA	ذقظانططغساطبيفا	N3FI68ROK8	زمجخهرمسذر	B/AD/000086/2017	10/26/2017	Certificate Update	Normal	10/26/2017	•
					2:46:45 PM	Rejected		2:46:46 PM	_
EAI9FVF1RRQEYFA	تاخيجظجكم مشتغجا	Q07QTNZVTR	تنقو تنطز فعطص	B/AD/000085/2017	10/26/2017	Certificate Update	Normal	10/26/2017	1

Figure (30) Printing Birth Notification (Birth Certificate Modification Request)

That will open a new page that displays the birth notification. To print the birth notification, click on the printer icon, as shown in Figure (31).



Figure (31) Display Printing Birth Notification (Birth Certificate Modification Request)

15 Birth Certificate Lost/Replacement Request

The Birth Certificate Lost/Replacement Request is selected from the birth certificate list's that you will be redirected to the Birth Certificate Lost/Replacement Request page. The page consists of three parts. The first part is a search; second Part is Table of birth certificate, third Part operation. As shown in Figure (32).

Birth And	Death Certifica	te Birth Certifi	icate - Deat	h Certificate 👻 Pay				testind (Reset)	LogOff
Birth Certificat	e Lost/Repla	acement R		Spare	h				
		Search for	Transactio	on St: 🔻 🔍 Q Search					
Baby Name EN	Baby Name AR	Father Name EN	Father Name AR	Qaid Number	Date of Birth	Tranaction Status	Category	Transaction Date	Operation
L9UT0AAH5IHHNEB	نبطصقالغنغغزثا	87ZJPYMK90	وهندسفرذيس	B/FUJ/000042/2017	10/26/2017 2:45:23 PM	Certificate Lost Submitted	Normal	10/28/2017 3:14:40 PM	/ #
WO31FW4ZZ6JUKCW	عسكجطفهنطنيع	9G1XFJ2FC7	يجكعجدلجيه	B/SJ/000071/2017	10/26/2017 2:49:56 PM	Certificate Lost Submitted	Normal	10/28/2017 1:18:47 AM	× •
PDX47A1YG689SFG	ستعمهاكغجهريضبجج	DA43SH7KO9	ئاملىتىخەنسى	B/AN/000046/2017	10/26/2017 2:49:40 PM	Certificate Issued	Normal	10/26/2017 2:49:42 PM	• •
S1GZN8HPP3ZEGFQ	ݜݿݼ <i>ݖݬ</i> _ݣ ݲݨݰݥݩ ^ݑ ݲݼݽ	MNCX6NIVAQ	رزبغهزخطاص	B/WS/000046/2017	10/26/2017 2:49:32 PM	Certificate Approved	Normal	10/26/2017 2:49:34 PM	0 4
FVTWW0EPITH4EEP	جظطععاتشخطحاتكس	092BXASYJ4	فيلبعاضغدم	B/FUJ/000045/2017	10/26/2017 2:49:10 PM	Certificate Lost Rejected	Normal	10/26/2017 2:49:12 PM	٠
C5NLDWITTX1A8GY	لتزنثعضطغكاوحغ	FBYBUHSB4R	جيفاطخضنامص	B/AD/000088/2017	10/26/2017 2:48:01 PM	Certificate Lost Submitted	Normal	10/26/2017 2:48:03 PM	/ #
3RK1RSN8SE5TJ1L	لمنكمنعنز وهنتنعدكر	H25USZ5XY9	<u>حانظت فاحقي</u>	B/UAQ/000044/2017	10/26/2017 2:47:38 PM	Certificate Issued	Normal	10/26/2017 2:47:40 PM	• •
TAOP4WG14MRLSIR	ﯩﻠﺎ <i>ﺯﺳﯩﻤ</i> ﯩﺪﻛﻪﺭﻣﯩﺮﺷﯩﺪﺱ	H7VOP4MOCO	حهظستمرسيس	B/SJ/000069/2017	10/26/2017 2:47:22 PM	Certificate Approved	Normal	10/26/2017 2:47:24 PM	• •
YCNX7U7C2Y34KS9	فبزغوطويلفمذضمي	61PX05FK3D	ه کتندنا در مت	B/AD/000087/2017	10/26/2017 2:46:54 PM	Certificate Lost Rejected	Normal	10/26/2017 2:46:55 PM	•

Figure (32) Birth Certificate Lost/Replacement Request

16 Search (Birth Certificate Lost/Replacement Request)

The search consists of a set of fields; the first field (from) select the date you want it, field (to) select

the date you want it, the third field (search for) Choose the transaction status. As follows

10/29/2017 10/30/2017 Search for Transaction St: •	Q Search
--	----------

You do not need to enter all the fields to search. Just enter the information you want to search.

The status of the transaction is a list of four cases. Each case will be explained separately as shown in the table below.

Transaction status	Transaction status function
Certificate Approved	In this case, the application for a Birth Certificate Lost/Replacement was approved from the preventive medicine centers.
Certificate Issued	In this case, a Birth Certificate Lost/Replacement was issued from the preventive medicine centers.
Certificate Lost Rejected	In this case, the application for a Birth Certificate Lost/Replacement was rejected from the preventive medicine centers.
Certificate Lost Submitted	In this case, send Birth Certificate Lost/Replacement to the preventive medicine center to verify the information.

17 Request Birth Certificate Lost/Replacement

To request the birth Certificate Lost/Replacement, select the certificate that you want to request the birth Certificate Lost/Replacement, and then click the **plus** icon in the operation field, in which case the transaction status must either be **certificate approved** or the **certificate issued**. As shown in Figure (33).

Birth And	Death Certificat	te Birth Certifi	icate∓ Deat	h Certificate 👻 Pay	 Reports - 			testind (Reset)	LogOff
Birth Certificat	e Lost/Repla	acement R	equest						
10/29/2017	10/30/2017	Search for	Transactio	on St. V Q Search					
Baby Name EN	Baby Name AR	Father Name EN	Father Name AR	Qaid Number	Date of Birth	Tranaction Status	Category	Transaction Date	Operation
L9UT0AAH5IHHNEB	ذيطصقا اختخخزكا	87ZJPYMK9O	و هندسفر ذيس	B/FUJ/000042/2017	10/26/2017 2:45:23 PM	Certificate Lost Submitted	Normal	10/28/2017 3:14:40 PM	/ e
WO31FW4ZZ6JUKCW	عسكجطفهدطنابح	9G1XFJ2FC7	يجكعجدلجبه	B/SJ/000071/2017	10/26/2017 2:49:56 PM	Certificate Lost Submitted	Normal	10/28/2017 1:18:47 AM	× •
PDX47A1YG689SFG	سلعمهاكغجهريضنجج	DA43SH7KO9	ئاملىتىخىنىسى	B/AN/000046/2017	10/26/2017 2:49:40 PM	Certificate Issued	Normal	10/26/2017 2:49:42 PM	• •
S1GZN8HPP3ZEGFQ	⇒ىكجەزر.خى <i>ئىشەئ</i> تەجش	MNCX6NIVAQ	رزيغپزخطاص	B/WS/000046/2017	10/26/2017 2:49:32 PM	Certificate Approved	Normal	10/26/2017 2:49:34 PM	●≜
FVTWW0EPITH4EEP	جظطععاتشخطحاتتس	092BXASYJ4	فيليعاضيغدم	B/FUJ/000045/2017	10/26/2017 2:49:10 PM	Certificate Lost Rejected	Normal	10/26/2017 2:49:12 PM	•
C5NLDWITTX1A8GY	لتزنائعفضطغكارحغ	FBYBUHSB4R	جيفاطخضنامص	B/AD/000088/2017	10/26/2017 2:48:01 PM	Certificate Lost Submitted	Normal	10/26/2017 2:48:03 PM	/ e
3RK1RSN8SE5TJ1L	لمنكمحنز وحتتضدكر	H25USZ5XY9	<u>حانظت فلعقي</u>	B/UAQ/000044/2017	10/26/2017 2:47:38 PM	Certificate Issued	Normal	10/26/2017 2:47:40 PM	•
TAOP4WG14MRLSIR	ݭݳݫ <i>ݾ</i> ݦݮݿ <i>ݥ</i> ݛݦݕݛݰݗݾ	H7VOP4MOCO	حيظستمرسيس	B/SJ/000069/2017	10/26/2017 2:47:22 PM	Certificate Approved	Normal	10/26/2017 2:47:24 PM	•
YCNX7U7C2Y34KS9	فبزغوطويلفمذضمي	61PX05FK3D	هكشغقاجدمت	B/AD/000087/2017	10/26/2017 2:46:54 PM	Certificate Lost Rejected	Normal	10/26/2017 2:46:55 PM	•

Figure (33) Birth Certificate Lost/Replacement Request Requirements

When you click on the plus icon, the user receives a message that do you want to create the certificate lost request at the top of the browser page. To approve the certificate request, press the **OK** button, to cancel, click the **Cancel** button. As shown in Figure (34).

Birth And	Death Certifica	te Birth Cer	ebirthdeath.mo	ohap.gov.ae savs:		×		testind (Deset)	LogOff	
Birth Certificate Lost/Replacement F		acement F	Do you want to cr	you want to create a request for certificate lost?						
10/29/2017	10/30/2017	Search for	Transaction St.							
Baby Name EN	Baby Name AR	Father Name EN	Father Name AR	Qaid Number	Date of Birth	Tranaction Status	Category	Transaction Date	Operation	
L9UT0AAH5IHHNEB	نيطصقا اختختزتا	87ZJPYMK9O	وهندسفرذيس	B/FUJ/000042/2017	10/26/2017 2:45:23 PM	Certificate Lost Submitted	Normal	10/28/2017 3:14:40 PM	 	
WO31FW4ZZ6JUKCW	عسكجطفهدطذيح	9G1XFJ2FC7	يجكعجدلجبه	B/SJ/000071/2017	10/26/2017 2:49:56 PM	Certificate Lost Submitted	Normal	10/28/2017 1:18:47 AM	× •	
PDX47A1YG689SFG	سلعمهاكغجهر يضبجج	DA43SH7KO9	كاملضخيذسى	B/AN/000046/2017	10/26/2017 2:49:40 PM	Certificate Issued	Normal	10/26/2017 2:49:42 PM	• •	
S1GZN8HPP3ZEGFQ	↔كجنزر ختشمنتُحجش	MNCX6NIVAQ	رزيغپزخطاص	B/WS/000046/2017	10/26/2017 2:49:32 PM	Certificate Approved	Normal	10/26/2017 2:49:34 PM	•	
FVTWW0EPITH4EEP	جظطععاتشغطحاتكس	092BXASYJ4	فللبعاضغدم	B/FUJ/000045/2017	10/26/2017 2:49:10 PM	Certificate Lost Rejected	Normal	10/26/2017 2:49:12 PM	٠	
C5NLDWITTX1A8GY	لتزنائعهممطغكاوحغ	FBYBUHSB4R	جيفاطخضنامص	B/AD/000088/2017	10/26/2017 2:48:01 PM	Certificate Lost Submitted	Normal	10/26/2017 2:48:03 PM	/ #	
3RK1RSN8SE5TJ1L	لمنذكمنحنز وحنتنصدكن	H25USZ5XY9	<u>ﺧﺎﻧﻈﯩﺪﯨﻐﻨﯩﻐﻰ</u>	B/UAQ/000044/2017	10/26/2017 2:47:38 PM	Certificate Issued	Normal	10/26/2017 2:47:40 PM	•	
TAOP4WG14MRLSIR	ﺎ <u>ﻟﺎ</u> ﺳﯩﯩﺪﻛﯩﺮﻣﯩﺮﺷﯩﺪﺱ	H7VOP4MOCO	حهظستمرسيس	B/SJ/000069/2017	10/26/2017 2:47:22 PM	Certificate Approved	Normal	10/26/2017 2:47:24 PM	• •	
YCNX7U7C2Y34KS9	فبزغوطويلقمدنضمي	61PX05FK3D	هكليغتنجدمت	B/AD/000087/2017	10/26/2017	Certificate Lost	Normal	10/26/2017 2:46:55 PM	e.	

Figure (34) Message to Create Birth Certificate Lost/Replacement Request

After the certificate approval process is created, the status of the transaction will change to the **Certificate Lost Submitted**. To complete the Birth Certificate Lost/Replacement Request process, click on the **pen** icon, as shown in Figure (35).

all	, object totaging/bitt	in adons/opdatec	osto apricate/ co.						
Birth And	Death Certifica	te Birth Certif	icate - Deat	h Certificate - Pay	Reports			testind (Reset)	LogOff
Birth Certificat	e Lost/Renia	coment R	equest						
Birth Contineat	e Loourtopic		equest						
		Search for	Transactio	on St: • Q. Search					
Baby Name EN	Baby Name AR	Father Name EN	Father Name AR	Qaid Number	Date of Birth	Tranaction Status	Category	Transaction Date	Operation
L9UT0AAH5IHHNEB	ذيطصقالفنخخزكا	87ZJPYMK9O	و هندستر ذیس	B/FUJ/000042/2017	10/26/2017 2:45:23 PM	Certificate Lost Submitted	Normal	10/28/2017 3:14:40 PM	< +
WO31FW4ZZ6JUKCW	عسكجعلققيدطذيح	9G1XFJ2FC7	يجكعجدلجبه	B/SJ/000071/2017	10/26/2017 2:49:56 PM	Certificate Lost Submitted	Normal	10/28/2017 1:18:47 AM	Z 🖷 🛛
PDX47A1YG689SFG	ستعمهاكغجهريضجج	DA43SH7KO9	ئاملىنىخىنسى	B/AN/000046/2017	10/26/2017 2:49:40 PM	Certificate Issued	Normal	10/26/2017 2:49:42 PM	•
S1GZN8HPP3ZEGFQ	ݥﯩݿݚ <i>ݵݬ</i> ݛﺧ <i>ﯩ</i> ݽﯩݵݖݮݾ	MNCX6NIVAQ	رزيغيزخظاص	B/WS/000046/2017	10/26/2017 2:49:32 PM	Certificate Approved	Normal	10/26/2017 2:49:34 PM	•
FVTWW0EPITH4EEP	جظط معقش خط حنقتس	092BXASYJ4	قيليعاضيغدم	B/FUJ/000045/2017	10/26/2017 2:49:10 PM	Certificate Lost Rejected	Normal	10/26/2017 2:49:12 PM	٠
C5NLDWITTX1A8GY	تتز نتعخصطغكاو حغ	FBYBUHSB4R	جنفاطخضنامص	B/AD/000088/2017	10/26/2017 2:48:01 PM	Certificate Lost Submitted	Normal	10/26/2017 2:48:03 PM	∠ ●
3RK1RSN8SE5TJ1L	لمنكمنحنز وحكاحدكر	H25USZ5XY9	حائظت فلعلى	B/UAQ/000044/2017	10/26/2017 2:47:38 PM	Certificate Issued	Normal	10/26/2017 2:47:40 PM	• •
TAOP4WG14MRLSIR	ڟ <i>از سم</i> حك <i>ەر م</i> ىر شىخص	H7VOP4MOCO	حيظستمرسيس	B/SJ/000069/2017	10/26/2017 2:47:22 PM	Certificate Approved	Normal	10/26/2017 2:47:24 PM	•
YCNX7U7C2Y34KS9	فبزغوطويلفمدضي	61PX05FK3D	مكشغقا جدمت	B/AD/000087/2017	10/26/2017	Certificate Lost	Normal	10/26/2017	Θ

Figure (35) to create Birth Certificate Lost/Replacement Request

You will be redirected to the Birth Certificate Lost/Replacement Request page, which consists of two forms. First form is the **birth certificate payment detail**, the second form is the **attachments**. At the beginning we will start with the birth certificate payment detail form the language consisting of Arabic and English, then choose the payment method and the number of copies for each language as shown in Figure (36).

th Certificate Lost/Rep ×		1000000	second second			
C 🛈 ebirthdeath.mohap.gov.ae/BDCer	tStaging/BirthAddons/Update	LostDuplicate/LostCertificateDe	etails/20553			
Birth And Deat	n Certificate Birth Certi	ficate → Death Certificate →	Pay - Reports -		testpmd (Reset) LogOff	
Birth Certificat	e Lost/Replac	ement Reques	st			
Attachments						
]
Birth Certificate Paymer	t Details					
Application Number	B00114300088	Qaid Number	B/AD/000088/2017	Tranaction Status	Certificate Lost	
Baby Name EN	C5NLDWITTX1A8GY		Baby Name AR	تتزدتمخصطغكاوحغ	Submitted	
Date of Birth	10/26/2017 2:48:01 PM					
Arabic 🗷						
Payment Method *	Card	¥	Number Of Copies	1	Amount : 50	
English 🗷						
Payment Method *	Card	Ŧ	Number Of Copies	1	Amount : 50	

Figure (36) Choose Language & Number of Copies (Birth Certificate Lost/Replacement Request)

The second form is the attachment entry is done in two ways; Method one is Attach, Method two is Scan; we will start by entering Attachments in **Attach** mode. In this case, the user clicks the **Choose File** button, as shown in Figure (37).

Birth Certificate Lost/Rep ×	_	_	10.000		State States	_	
← → C ① ebirthdeath.mohap.gov.ae/BDCertSt	aging/BirthAddons/Up	odateLostDupli	cate/LostCertificateDet	ails/20553			☆
Birth And Death (Certificate Birth	Certificate -	Death Certificate 🗸	Pay - Reports -		testpmd (Reset) LogOff	
Arabic 🗷							
Payment Method *	Card		Ŧ	Number Of Copies	1	Amount : 50	
English 🗷							
Payment Method *	Card		¥	Number Of Copies	1	Amount : 50	
						Attach	
Attachment Type		File		4			
Notification		Choose	File No file chosen				
Court Letter		Choose	File No file chosen	•			
Police Letter		Choose	File No file chosen				
Other 1		Choose	File No file chosen				
Other 2		Choose	File No file chosen				
Certificate Copy *		Choose	File No file chosen				
		1	Save	• •			
			Smart cube © 2017 - All	rights reserved. العربى			

Figure (37) Attach File (Birth Certificate Lost/Replacement Request)

Then select the file you want to attach and then press the **Open** button, as shown in Figure (38).

C Open		C T G T G T G T G T G T G T G T G T G T		
🚱 🗢 🗖 Desktop 🔸	- 47 Search Desktop	s/20553		☆ :
Organize 🔻 New folder		Pay - Reports -	testpmd (Reset) LogOff	•
Arcorites Desktop Downloads	Administrator System Folder			
Recent Places Computer System Folder	Network E System Folder	Number Of Copies	Amount : 0	
▷ ⊡ Documents ▷ □ Google Chrome ▷ ⊡ Documents □ Shortcut ▷ → Music □	Shortcut 1.00 KB			
▷ Search Pictures D&B D&B File folder	JordanCABIS_RTF File folder	Number Of Copies	Amount : 0	
> 🔁 Computer 🔄 🧰 manual File folder	Microsoft Office 2007 File folder			
Network			Attach	
	Open 🔽 Cancel			
Notification	Choose File No file chosen			
Court Letter	Choose File No file chosen			
	Choose File No file chosen			
	Choose File No file chosen			
	Choose File No file chosen			
Gertificate Copy *	Choose File No file chosen			
	Save	\odot		
	Smart cube © 2017 - All r	ights reserved. الدربى		

Figure (38) Choose File (Birth Certificate Lost/Replacement Request)

To edit the attachment, click the Choose File button again and choose the file you want.

The second way is the **scan**. Click Attach to change the process to a scan that is used if the user has hard copies, In this case, it is required to download the paper scanning program process described above.

In this case, it is required to download the paper scanning program

After you finish, click the **Save** button to create the Birth Certificate Lost/Replacement Request, as shown in Figure (39).

Birth Certificate Lost/Rep ×	1000000	THE OWNER ADDRESS		
← → C () ebirthdeath.mohap.gov.ae/BDCertStaging/BirthAddo	ons/UpdateLostDuplicate/LostCertificateDe	etails/20553		\$
Birth And Death Certificate	Birth Certificate - Death Certificate -	Pay → Reports →	testpmd (Rese	et) LogOff
Arabic 🗷				
Payment Method * Card	Ŧ	Number Of Copies	1 Amount : 0	
English 🗷				
Payment Method * Card	¥	Number Of Copies	1 Amount : 0	
				Attach
Attachment Type	File			
Notification	Choose File death certificate	jpg		
Court Letter	Choose File No file chosen			
Police Letter	Choose File No file chosen			
Other 1	Choose File No file chosen			
Other 2	Choose File No file chosen			
Certificate Copy *	Choose File No file chosen			
	Sav	/e 🛈		
	Smart cube © 2017 - /	العربى All rights reserved.		

Figure (39) Save (Birth Certificate Lost/Replacement Request)

You will be transferred to the payment page where a detailed receipt is displayed for the required amount. As shown in Figure (40).

Process Payment - Birth / ×		_	B. (800)			A DECEMPTOR				X
← → C ① ebirthdeath.moha	p.gov.ae/BDCertStaging/Payment/	EdirhamRequest								☆ :
Bi	rth And Death Certificate	Birth Certificate -	Death Certificate -	Pay -	Reports -		testpmd (Reset)	LogOff		
Process	Payment									
Confirmat	on]	
A tranacati	on of total amount 110. excluding	g edirham service ch	arges will be initiate	d on your d	onfirmation.					
		Amou	int :	100						
		мон	Fee :	5						
		Smar	t Cube Fee :	5						
		Total	Amount :	110						
I agree w	ill all payment terms provided by m	inistry of health.					_			
	👥 🛃	لكتروني	الدرهم إلإ	Mas	erCard	1//5/				
	•••• ••	e-di	rham	Mas	ercard.	VISA				
							+ Back	Pav		
			Smart cube © 2017	- All rights res	erved.					

Figure (40) Agree Payment Process (Birth Certificate Lost/Replacement Request)

Click on checkbox to accept all payment terms provided by the Ministry of Health. To pay, click on **Pay** button. To cancel the birth certificate request, click on **Back** button, as shown in Figure (40). Then choose a payment method that consists of three types; first type **eDirham G2 Cards**, the second type **eDirham Cards**, the third type **eD-Wallet**, each one has multiple payment cards. As shown in Figure (41).

	الدرهم الإلكترر dirham
Payment Methods Types	
Please select one of	the payment methods
+eDirham G2 Cards	
-Non-eDirham Cards	
MasterCard	VISA
◯ MasterCard	◯ VISA Card
+eD-Wallet	Cancel

Figure (41) Payment Method Types (Birth Certificate Lost/Replacement Request)

After selecting the payment card type, click on the **Confirm** button. To cancel the payment, press the **Cancel** button as shown in Figure (41). After the application is processed, the application will be forwarded to the Preventive Medicine Center for verification of information and documentation.

18 Print Birth Notification (Lost/Replacement Request)

To print the birth certificate, select the request that you want to print from the list of birth request, and then click on the printer icon in the operation field to print the birth certificate, as shown in Figure (42).

cabo									
Birth And	Death Certificat	te Birth Certif	cate - Deat	h Certificate - Pay	 Reports - 			testind (Reset)	LogOff
Birth Certificat	e Lost/Renia	coment R	teaune						
Birth Continent			equest						
		Search for	Transactio	on St: • Q Search					
Baby Name EN	Baby Name AR	Father Name EN	Father Name AR	Qaid Number	Date of Birth	Tranaction Status	Category	Transaction Date	Operation
L9UT0AAH5IHHNEB	نيطعقا فنخخزنا	87ZJPYMK9O	وهندسقر ذيس	B/FUJ/000042/2017	10/26/2017 2:45:23 PM	Certificate Lost Submitted	Normal	10/28/2017 3:14:40 PM	× •
W031FW4ZZ6JUKCW	عسمكجحلققيدطذبح	9G1XFJ2FC7	يجكعجدلجيه	B/SJ/000071/2017	10/26/2017 2:49:56 PM	Certificate Lost Submitted	Normal	10/28/2017 1:18:47 AM	
PDX47A1YG689SFG	ستعمهاكفجهر يضبجج	DA43SH7KO9	ئاملھىخپنسى	B/AN/000046/2017	10/26/2017 2:49:40 PM	Certificate Issued	Normal	10/26/2017 2:49:42 PM	•
S1GZN8HPP3ZEGFQ	ۻٮػج <i>لا</i> ڒ؞ڂۺٞۺڡڵػڿۺ	MNCX6NIVAQ	رزيغيزخظاص	B/WS/000046/2017	10/26/2017 2:49:32 PM	Certificate Approved	Normal	10/26/2017 2:49:34 PM	•
FVTWW0EPITH4EEP	جظطععاتشخطحناتتس	092BXASYJ4	قللبعاضغدم	B/FUJ/000045/2017	10/26/2017 2:49:10 PM	Certificate Lost Rejected	Normal	10/26/2017 2:49:12 PM	e
C5NLDWITTX1A8GY	لتز نتعخصط فكاوحغ	FBYBUHSB4R	جيفاط خضنامص	B/AD/000088/2017	10/26/2017 2:48:01 PM	Certificate Lost Submitted	Normal	10/26/2017 2:48:03 PM	× •
3RK1RSN8SE5TJ1L	لمىذكمىخىز وخىتاخدكر	H25USZ5XY9	حللظضفلحقي	B/UAQ/000044/2017	10/26/2017 2:47:38 PM	Certificate Issued	Normal	10/26/2017 2:47:40 PM	•
TAOP4WG14MRLSIR	طازىسىتكەرمىرىتى <u>خ</u> ص	H7VOP4MOCO	حيظىشمرسيس	B/SJ/000069/2017	10/26/2017 2:47:22 PM	Certificate Approved	Normal	10/26/2017 2:47:24 PM	•
YCNX7U7C2Y34KS9	فبزغوطو بلغممنضي	61PX05FK3D	مكشغقتجدمت	B/AD/000087/2017	10/26/2017	Certificate Lost	Normal	10/26/2017	۵.

Figure 42 Printing Certificate Lost/Replacement

That will open a new page that displays the birth notification. To print the birth certificate, click on the printer icon, as shown in Figure (42).



Figure (43) Display Birth Notification (Certificate Lost/Replacement)

19 Birth Certificate Reissue Request

The Birth Certificate Reissue Request is selected from the birth certificate list's that you will be redirected to the Birth Certificate Reissue Request page. The page consists of three parts. The first part is a search; second Part is Table of birth certificate, third Part operation. As shown in Figure (44).

Birth And	Death Certificat	te Birth Certif	icate - Deat	h Certificate - Pay	 Reports - 			testind (Reset)	LogOff
Birth Certificat	e Reissue R	equest			Coord	. L			
10/30/2017	10/30/2017	Search for	Transactio	on St. 🔹 🔍 Search	Sbarr				
Baby Name EN	Baby Name AR	Father Name EN	Father Name AR	Qaid Number	Date of Birth	Tranaction Status	Category	Transaction Date	Operation
WO31FW4ZZ6JUKCW	عسكجخته يطنيح	9G1XFJ2FC7	يجكعجدلجبه	B/SJ/000071/2017	10/26/2017 2:49:56 PM	Certificate Duplicate Submitted	Normal	10/26/2017 5:05:11 PM	× #
PDX47A1YG689SFG	سأعمها كغجهو يضبجج	DA43SH7KO9	كاملضىخينسى	B/AN/000046/2017	10/26/2017 2:49:40 PM	Certificate Issued	Normal	10/26/2017 2:49:42 PM	•
S1GZN8HPP3ZEGFQ	ݜݿݮ <i>ݔ</i> ݬݛݭݻݜݥݵݖݮݜ	MNCX6NIVAQ	رزيغيزخطاص	B/WS/000046/2017	10/26/2017 2:49:32 PM	Certificate Approved	Normal	10/26/2017 2:49:34 PM	0 🖨
605HU60ZKAYN9VU	مستحط يتغنا غز يظط	W59R2S4GW7	عايصاحمحعن	B/AD/000089/2017	10/26/2017 2:48:08 PM	Certificate Duplicate Submitted	Normal	10/26/2017 2:48:09 PM	× •
3RK1RSN8SE5TJ1L	لمىذكمىخىز وخىتلخدكر	H25USZ5XY9	حللظضفلعفي	B/UAQ/000044/2017	10/26/2017 2:47:38 PM	Certificate Issued	Normal	10/26/2017 2:47:40 PM	0 🖨
TAOP4WG14MRLSIR	طاز سمحكمر سر شخص	H7VOP4MOCO	حيظىشمرسيس	B/SJ/000069/2017	10/26/2017 2:47:22 PM	Certificate Approved	Normal	10/26/2017 2:47:24 PM	•
SKSVZN0Y33FA5UI	ݜݖݜݪ <i>ݪݬ</i> ݞݪݕݕݮݴݖݭݲ	AVH1CYW46P	اظخكلعميس	B/AN/000043/2017	10/26/2017 2:45:51 PM	Certificate Duplicate Submitted	Normal	10/26/2017 2:45:53 PM	× •
L9UT0AAH5IHHNEB	ذيطصقا اخلخخزتا	87ZJPYMK90	و هندستر ذيس	B/FUJ/000042/2017	10/26/2017 2:45:23 PM	Certificate Issued	Normal	10/26/2017 2:45:25 PM	•
GLPG9WBOZ94O9R0	حرسجيعاسفينسيمسق	1562ZNGW95	خنيكفز جعين	B/UAQ/000042/2017	10/26/2017 2:45:09 PM	Certificate Issued	Normal	10/26/2017 2:45:11 PM	0 🚔

Figure (44) Birth Certificate Reissue Request

20 Search (Birth Certificate Reissue Request)

The search consists of a set of fields; the first field (from) select the date you want it, field (to) select the date you want it, the third field (search for) Choose the transaction status. As follows



You do not need to enter all the fields to search. Just enter the information you want to search.

The status of the transaction is a list of four cases. Each case will be explained separately as shown in the table below.

Transaction status	Transaction status function
Certificate Approved	In this case, the request to re-issue a birth certificate was approved by the Preventive Medicine Centers.
Certificate Issued	In this case, an additional birth certificate was issued by the preventive medicine centers.
Certificate Duplicate Rejected	In this case, an application for an additional birth certificate was rejected by the preventive medicine centers.
Certificate Duplicate Submitted	In this case, send an additional birth certificate application to the Preventive Medicine Center to verify the information.

21 Request Birth Certificate Reissue

To request the Birth Certificate Reissue, select the certificate that you want to request the Birth Certificate Reissue, and then click the **plus** icon in the operation field, in which case the transaction status must either be **certificate approved** or the **certificate issued**. As shown in Figure (45).

Birth And	Death Certificat	e Birth Certif	icate - Deat	h Certificate - Pay	 Reports - 			testind (Reset)	LogOff
Birth Certificat	e Reissue R	equest							
10/30/2017	10/30/2017	Search for	Transactio	on St: V Q Search	1				
Baby Name EN	Baby Name AR	Father Name EN	Father Name AR	Qaid Number	Date of Birth	Tranaction Status	Category	Transaction Date	Operation
WO31FW4ZZ6JUKCW	عسمكجعلققهدطذيح	9G1XFJ2FC7	يجكعجدلجيه	B/SJ/000071/2017	10/26/2017 2:49:56 PM	Certificate Duplicate Submitted	Normal	10/26/2017 5:05:11 PM	× •
PDX47A1YG689SFG	سأعمها كغجهر يضجح	DA43SH7KO9	ئاملىتىخەنسى	B/AN/000046/2017	10/26/2017 2:49:40 PM	Certificate Issued	Normal	10/26/2017 2:49:42 PM	•
S1GZN8HPP3ZEGFQ	ۻٮؘػڿ <i>ڶٳ</i> ڕڂۺٞۺڡڵؾۜڂڿۺ	MNCX6NIVAQ	رزبغيزخطاص	B/WS/000046/2017	10/26/2017 2:49:32 PM	Certificate Approved	Normal	10/26/2017 2:49:34 PM	•
605HU60ZKAYN9VU	مستحط يقفنا غز يظط	W59R2S4GW7	عليصلضمحعن	B/AD/000089/2017	10/26/2017 2:48:08 PM	Certificate Duplicate Submitted	Normal	10/26/2017 2:48:09 PM	× •
3RK1RSN8SE5TJ1L	لمنكمحنز وهنتمدكر	H25USZ5XY9	دانظت فاعق ي	B/UAQ/000044/2017	10/26/2017 2:47:38 PM	Certificate Issued	Normal	10/26/2017 2:47:40 PM	•
TAOP4WG14MRLSIR	طاز سمعدكمر صر ضخص	H7VOP4MOCO	حيظستمرسيس	B/SJ/000069/2017	10/26/2017 2:47:22 PM	Certificate Approved	Normal	10/26/2017 2:47:24 PM	•
SKSVZN0Y33FA5UI	حىذحىظقز ققممجالظخ	AVH1CYW46P	اظخكتفعمهس	B/AN/000043/2017	10/26/2017 2:45:51 PM	Certificate Duplicate Submitted	Normal	10/26/2017 2:45:53 PM	× •
L9UT0AAH5IHHNEB	ذيطصقالغنخخفزكا	87ZJPYMK90	وهندسترذيس	B/FUJ/000042/2017	10/26/2017 2:45:23 PM	Certificate Issued	Normal	10/26/2017 2:45:25 PM	•
GLPG9WBOZ94O9R0	حرسجيعاسفيلسيصىق	1562ZNGW95	خليكفل جعين	B/UAQ/000042/2017	10/26/2017 2:45:09 PM	Certificate Issued	Normal	10/26/2017 2:45:11 PM	•

Figure (45) Birth Certificate Reissue Request Requirements

When you click on the plus icon, the user receives a message that do you want to create the request for certificate duplicate at the top of the browser page. To approve the Certificate Reissue Request, press the **OK** button, to cancel, click the **Cancel** button. As shown in Figure (46).

Birth And Death Certificate Birth Cert Birth Certificate Reissue Request		te Birth Cerl equest	ebirthdeath.m Do you want to cr	pirthdeath.mohap.gov.ae says: Let o you want to create a request for certificate duplicate?					testind (Reset) LogOff		
10/30/2017	10/30/2017	Search for	Transactio	on St: 🔹 🔍 Q Search							
Baby Name EN	Baby Name AR	Father Name EN	Father Name AR	Qaid Number	Date of Birth	Tranaction Status	Category	Transaction Date	Operation		
WO31FW4ZZ6JUKCW	عسكجخفتهنطذيح	9G1XFJ2FC7	يجكعجدلجيه	B/SJ/000071/2017	10/26/2017 2:49:56 PM	Certificate Duplicate Submitted	Normal	10/26/2017 5:05:11 PM	× •		
PDX47A1YG689SFG	سلعمهاكغجهريضبجج	DA43SH7KO9	<i>ئام</i> لىتىخەنسى	B/AN/000046/2017	10/26/2017 2:49:40 PM	Certificate Issued	Normal	10/26/2017 2:49:42 PM	• •		
S1GZN8HPP3ZEGFQ	ݜݢݼ <i>ݪز</i> ₀ ﺧﯩﺸﻪﻧﺪّﯩﺪ <u>ݰ</u>	MNCX6NIVAQ	رزينيزخطاص	B/WS/000046/2017	10/26/2017 2:49:32 PM	Certificate Approved	Normal	10/26/2017 2:49:34 PM	• •		
605HU60ZKAYN9VU	مستحطهقفنا غزيظط	W59R2S4GW7	عليصلضمحعن	B/AD/000089/2017	10/26/2017 2:48:08 PM	Certificate Duplicate Submitted	Normal	10/26/2017 2:48:09 PM	/ •		
3RK1RSN8SE5TJ1L	لمنكمحنز وحتتحدكر	H25USZ5XY9	حلنظمنفلعفي	B/UAQ/000044/2017	10/26/2017 2:47:38 PM	Certificate Issued	Normal	10/26/2017 2:47:40 PM	• •		
TAOP4WG14MRLSIR	ڟ <i>از سم</i> حك <i>مر صر ضخص</i>	H7VOP4MOCO	حيظستمرسيس	B/SJ/000069/2017	10/26/2017 2:47:22 PM	Certificate Approved	Normal	10/26/2017 2:47:24 PM	_ ≜		
SKSVZN0Y33FA5UI	ضذضنظقز قلممجالظخ	AVH1CYW46P	اظخكلقعمهس	B/AN/000043/2017	10/26/2017 2:45:51 PM	Certificate Duplicate Submitted	Normal	10/26/2017 2:45:53 PM	/ 6		
L9UT0AAH5IHHNEB	نيطصقالفنخختزكا	87ZJPYMK9O	و هندستر ذیس	B/FUJ/000042/2017	10/26/2017 2:45:23 PM	Certificate Issued	Normal	10/26/2017 2:45:25 PM	• •		
GLPG9WBOZ94O9R0	حرسجيءاسفينسيصق	1562ZNGW95	خلهكفز جعين	B/UAQ/000042/2017	10/26/2017 2:45:09 PM	Certificate Issued	Normal	10/26/2017 2:45:11 PM	•		

Figure (46) Message to Create a Request for Certificate Duplicate

After the certificate approval process is created, the status of the transaction will change to the **Certificate Duplicate Submitted**. To complete the Birth Certificate Reissue Request process, click on the **pen** icon, as shown in Figure (47).

Birth And	Death Certificat	te Birth Certif	icate + Deat	th Certificate - Pay	 Reports - 			testind (Reset)	LogOff
Birth Certificat	e Reissue R	equest							
					-				
		Search for	Transactio	on St: • Q Search					
Baby Name EN	Baby Name AR	Father Name EN	Father Name AR	Qaid Number	Date of Birth	Tranaction Status	Category	Transaction Date	Operation
W031FW4ZZ6JUKCW	عسكجخفهدطذيح	9G1XFJ2FC7	يجكعجدلجبه	B/SJ/000071/2017	10/26/2017 2:49:56 PM	Certificate Duplicate Submitted	Normal	10/26/2017 5:05:11 PM	× •
PDX47A1YG689SFG	سكعمهاكغجهريضبجج	DA43SH7KO9	كاملضخيذسي	B/AN/000046/2017	10/26/2017 2:49:40 PM	Certificate Issued	Normal	10/26/2017 2:49:42 PM	• •
S1GZN8HPP3ZEGFQ	ۻىكج <i>ەز ر</i> ختىشەىئەجش	MNCX6NIVAQ	رزيغيزخطاص	B/WS/000046/2017	10/26/2017 2:49:32 PM	Certificate Approved	Normal	10/26/2017 2:49:34 PM	• •
605HU60ZKAYN9VU	هستحط يتغذا غز يظط	W59R2S4GW7	عنيصلضمحعو	B/AD/000089/2017	10/26/2017 2:48:08 PM	Certificate Duplicate Submitted	Normal	10/26/2017 2:48:09 PM	
3RK1RSN8SE5TJ1L	لمذكمنخلز وخنائضدكر	H25USZ5XY9	حلنظضغلعفى	B/UAQ/000044/2017	10/26/2017 2:47:38 PM	Certificate Issued	Normal	10/26/2017 2:47:40 PM	• •
TAOP4WG14MRLSIR	ﺎﺯﺳﯩﯩﻜ <i>ﻪﺭﻣﯩ</i> ﺮﺷﯩﺨ ﯩ ﻦ	H7VOP4MOCO	حيظىشمرسيس	B/SJ/000069/2017	10/26/2017 2:47:22 PM	Certificate Approved	Normal	10/26/2017 2:47:24 PM	• •
SKSVZN0Y33FA5UI	ݜݩݜ ݪ ݪݱݞݪݕݦݘݴݖݭݲ	AVH1CYW46P	اظكافعمهس	B/AN/000043/2017	10/26/2017 2:45:51 PM	Certificate Duplicate Submitted	Normal	10/26/2017 2:45:53 PM	∠≜
L9UT0AAH5IHHNEB	للم الم الم الم الم الم الم الم الم الم	87ZJPYMK90	و هفدسفر ذيس	B/FUJ/000042/2017	10/26/2017 2:45:23 PM	Certificate Issued	Normal	10/26/2017 2:45:25 PM	• •
GLPG9WBOZ94O9R0	حرسجيعاستينسيسق	1562ZNGW95	خنيكفز جعين	B/UAQ/000042/2017	10/26/2017 2:45:09 PM	Certificate Issued	Normal	10/26/2017 2:45:11 PM	• •

Figure (47) Create Birth Certificate Reissue Request

You will be redirected to the Birth Certificate Reissue Request page, which consists of two forms; the first form is the **birth certificate payment detail**, the second form is the **attachments**. At the beginning we will start with the birth certificate payment detail form the language consisting of Arabic and English, then choose the payment method and the number of copies for each language as shown in Figure (48).

Birth Certificate Reissue F ×		Annual Advance		A DESCRIPTION OF A DESC		
→ C () ebirthdeath.mohap.gov.ae/BDCer	tStaging/BirthAddons/UpdateL	ostDuplicate/DuplicateCertifica	ateDetails/20536			☆
Birth And Death	n Certificate Birth Certif	icate → Death Certificate →	Pay - Reports -		testpmd (Reset) LogOff	
Birth Certificat	e Reissue Re	quest				
Attachments						
Birth Certificate Paymer	t Details					
Application Number	B00314300043	Qaid Number	B/AN/000043/2017	Tranaction Status	Certificate Duplicate	
Baby Name EN	SKSVZN0Y33FA5UI		Baby Name AR	هده طقز قلممجانطخ	Submitted	
Date of Birth	10/26/2017 2:45:51 PM					
Arabic 🗷						
Payment Method *	Card	v	Number Of Copies	1	Amount : 50	
English 🗷						
Payment Method *	Card	•	Number Of Copies	1	Amount : 50	

Figure (48) Choose Language & Number of Copies (Birth Certificate Reissue Request)

The second form is the attachment entry is done in two ways; Method one is Attach, Method two is Scan; we will start by entering Attachments in **Attach** mode. In this case, the user clicks the **Choose File** button, as shown in Figure (49).

Certificate Reissue 🗄 🗙	ALC: 100	Contraction of the second	And and a second second		
C () ebirthdeath.mohap.gov.ae/BDCertStaging/BirthAdd	ons/UpdateLostDuplicate/DuplicateCertific	ateDetails/20536			
Birth And Death Certificate	Birth Certificate - Death Certificate -	Pay - Reports -		testpmd (Reset) LogOff	
Arabic 🗷					
Payment Method * Card	•	Number Of Copies	1	Amount : 50	
English 🛛					
Payment Method * Card	•	Number Of Copies	1	Amount : 50	
				Attach	
Attachment Type	File				
Notification	Choose File No file chosen				
Court Letter	Choose File No file chosen				
Police Letter	Choose File No file chosen				
Other 1	Choose File No file chosen				
Other 2	Choose File No file chosen				
Certificate Copy *	Choose File No file chosen				
	Sa	ve ①			
	Smart cube © 2017 -	العربى All rights reserved.			

Figure (49) Attach file (Birth Certificate Reissue Request)

C Open		STREET, STREET		📤 🗕 🛛 🗙
G v E Desktop	- 4- Search Desktop	Details/20536		☆ :
Organize New folder		Pay ← Reports ←	testpmd (Reset) LogOff	•
Computer Desktop Desktop Desktop Desktop Computer System Folder Softcut Shortcut Shortcut Shortcut Shortcut	Network System Folder TeamViewer 12 Shortcut 1.00 KB	Number Of Copies 1	Amount : 50	
 > ibranes > Documents > Music > Pictures 	JordanCABIS_RTF File folder			
Wideos File folder File folder New folder	Microsoft Office 2007 File folder New folder (2)	Number Of Copies	Amount : 50	
Network File folder	File folder			
File name:	✓ All Files		Attach	
	Open 😽 Cancel			
Notification	Choose File No file chosen			
Court Letter	Choose File No file chosen			
Police Letter	Choose File No file chosen			
Other 1	Choose File No file chosen			
Other 2	Choose File No file chosen			
Certificate Copy *	Choose File No file chosen			
	Save	O		
	Smart cube © 2017 - All	rights reserved. العربى		

Then select the file you want to attach and then press the **Open** button, as shown in Figure (50).

Figure (50) Choose File (Birth Certificate Reissue Request)

To edit the attachment, click the **Choose File** button again and choose the file you want.

The second way is the **scan**. Click Attach to change the process to a scan that is used if the user has hard copies, In this case, it is required to download the paper scanning program process described above.

In this case, it is required to download the paper-scanning program

After you finish, click the **Save** button to create the Birth Certificate Reissue Request, as shown in Figure (51).

Birth Certificate Reissue 🗆 🗙	and providence for	
\leftarrow \rightarrow \mathfrak{C} () ebirthdeath.mohap.gov.ae/BDCertStaging/BirthAddons,	UpdateLostDuplicate/DuplicateCertificateDetails/20536	☆ :
Birth And Death Certificate	th Certificate - Death Certificate - Pay - Reports -	testpmd (Reset) LogOff
Arabic 🗷		
Payment Method * Card	• Number Of Copies	Amount : 50
English 🖲		
Payment Method * Card	• Number Of Copies 1	Amount : 50
		Attach
Attachment Type	File	
Notification	Choose File death certificate.jpg	
Court Letter	Choose File No file chosen	
Police Letter	Choose File No file chosen	
Other 1	Choose File No file chosen	
Other 2	Choose File No file chosen	
Certificate Copy *	Choose File No file chosen	
	Save ①	
	العربي	

Figure (51) Save (Birth Certificate Reissue Request)

You will be transferred to the payment page where a detailed receipt is displayed for the required amount. As shown in Figure (52).

Process Payment - Birth X	
← → C (D) ebirthdeath.mohap.gov.ae/BDCertStaging/Payment/EdirhamRequest	☆ :
Birth And Death Certificate Birth Certificate - Death Certificate - Pay - Reports - testprind (Reset) LogOff	
Process Payment	
Confirmation	
A tranacation of total amount 110. excluding edirham service charges will be initiated on your confirmation.	
Amount : 100	
MOH Fee : 5	
Smart Cube Fee : 5	
Total Amount : 110	
I agree will all payment terms provided by ministry of health.	
← Back	
Smart cube © 2017 - All rights reserved.	-

Figure (52) Agree Payment Process (Birth Certificate Reissue Request)

Click on checkbox to accept all payment terms provided by the Ministry of Health. To pay, click on **Pay** button. To cancel the birth certificate request, click on **Back** button, as shown in Figure (52). Then choose a payment method that consists of three types; first type **eDirham G2 Cards**, the second type **eDirham Cards**, the third type **eD-Wallet**, each one has multiple payment cards. As shown in Figure (53).



Figure (53) Payments Methods types (Birth Certificate Reissue Request)

After selecting the payment card type, click on the **Confirm** button. To cancel the payment, press the **Cancel** button as shown in Figure (53). After the application is processed, the application will be forwarded to the Preventive Medicine Center for verification of information and documentation.

22 Print Birth Notification (Birth Certificate Reissue Request)

To print the birth notification, select the request that you want to print from the list of birth request, and then click on the printer icon in the operation field to print the birth notification, as shown in Figure (54).

Birth And	Death Certificat	e Birth Certifi	icate - Deat	th Certificate - Pay	 Reports - 			testind (Reset)	LogOff
Birth Certificat	e Reissue R	equest							
		Search for	Transactio	on St: Q Search					
Baby Name EN	Baby Name AR	Father Name EN	Father Name AR	Qaid Number	Date of Birth	Tranaction Status	Category	Transaction Date	Operation
W031FW4ZZ6JUKCW	عسكجطهيدطذبع	9G1XFJ2FC7	يجكعجدلجبه	B/SJ/000071/2017	10/26/2017 2:49:56 PM	Certificate Duplicate Submitted	Normal	10/26/2017 5:05:11 PM	/ 🖷
PDX47A1YG689SFG	سلعمهاكغجهريضبجج	DA43SH7KO9	كاملضىخيذىسى	B/AN/000046/2017	10/26/2017 2:49:40 PM	Certificate Issued	Normal	10/26/2017 2:49:42 PM	0 4
S1GZN8HPP3ZEGFQ	ݭݢݼݪ <i>ݬ</i> ݛݲݖݾݥݪ ^ݖ ݲݼݾ	MNCX6NIVAQ	رزبغيزخطاص	B/WS/000046/2017	10/26/2017 2:49:32 PM	Certificate Approved	Normal	10/26/2017 2:49:34 PM	0 🛔
605HU60ZKAYN9VU	مستحط يققذا غز يظط	W59R2S4GW7	عليصلضمحعن	B/AD/000089/2017	10/26/2017 2:48:08 PM	Certificate Duplicate Submitted	Normal	10/26/2017 2:48:09 PM	/ e
3RK1RSN8SE5TJ1L	لمنكمحزوه تتحدكر	H25USZ5XY9	حلنظم فنعفى	B/UAQ/000044/2017	10/26/2017 2:47:38 PM	Certificate Issued	Normal	10/26/2017 2:47:40 PM	0 🛔
TAOP4WG14MRLSIR	ڟا <u>ز</u> سمحكەر صر ضخص	H7VOP4MOCO	حيظستمرسيس	B/SJ/000069/2017	10/26/2017 2:47:22 PM	Certificate Approved	Normal	10/26/2017 2:47:24 PM	•
SKSVZN0Y33FA5UI	ﺧﯩﺪﻩ ﯩﻨﻠﺘﺰﻗﻐﯩﻤﺠﺎﺗﻨﻠﺦ	AVH1CYW46P	اظخكتممهس	B/AN/000043/2017	10/26/2017 2:45:51 PM	Certificate Duplicate Submitted	Normal	10/26/2017 2:45:53 PM	/ #
L9UT0AAH5IHHNEB	نيطصقا اختخخزتا	87ZJPYMK90	و هندستر ذیس	B/FUJ/000042/2017	10/26/2017 2:45:23 PM	Certificate Issued	Normal	10/26/2017 2:45:25 PM	0 🛔
GLPG9WBOZ94O9R0	<	1562ZNGW95	خلهگفز جعين	B/UAQ/000042/2017	10/26/2017 2:45:09 PM	Certificate Issued	Normal	10/26/2017 2:45:11 PM	0 ≜

Figure (54) Printing Birth Notification (Birth Certificate Reissue Request)

That will open a new page that displays the birth notification. To print the birth notification, click on the printer icon, as shown in Figure (55).



Figure (55) Display Birth Notification (Birth Certificate Reissue Request)

23 Reset (change password)

To change your password, click the **reset** link shown in Figure (56).



Figure (56) Reset Password

You will be taken to the change password page where you enter your current password and new password and confirm your new password, as shown in Figure (57).

Change Password - Birth ×		E 1803/01	Sector Sector	- Martine -			
igstarrow igstarro	aging/Manage/ChangePa	ssword				☆ :	
Birth And Death Certificate	Birth Certificate -	Death Certificate -	Pay	testpmd (Reset)	LogOff		
	Change Pass	word					
	User N	ame testpmd					
	Current Passy	vord					
	New Passy	vord					
	Confirm New Passy	vord					
Change Password							
المربى . Smart cube ⊕ 2017 - All rights reserved							

Figure (57) Change Password

To save the new password, click the **Change Password** button.

24 Forgot password

In case the user forgot his/her password click the link **Forgot your password?** As shown in Figure (3). Your e-mail is entered and click on **E-mail link** button, a message is sent to the user's e-mail with the password, as shown in Figure (58).

Forgot Password - Birth		- BOOKSBARROWSKI	- North Control of Con	
\leftrightarrow \rightarrow ${f C}$ (i) ebirthde	n.mohap.gov.ae/BDCertStaging/Account/ForgotPassword			☆ :
	Birth And Death Certificate		Register	Log In
	Forgot Passwo	t Password		
		Email Link		
	8	Smart cube © 2017 - All rights reserved. العربي		

Figure (58) Forgot Password