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## Renal Dialysis Service Checklist- Final Checklist

Name of the Facility: \_\_\_\_\_

Date of Inspection: \_\_\_\_/\_\_\_\_/\_\_\_\_

Ref.	Description	Yes	No	Remarks
<b>5.</b>	<b>Standard One: Registration and Licensure Procedures</b>			
5.5.	The health facility providing renal dialysis services should develop the following policies and procedures; but not limited to:			
5.5.1.	Patient acceptance criteria			
5.5.2.	Patient assessment and admission			
5.5.3.	Patient education and Informed consent			
5.5.4.	Patient health record			
5.5.5.	Infection control measures and hazardous waste management			
5.5.6.	Incident reporting			
5.5.7.	Patient privacy			
5.5.8.	Medication management			
5.5.9.	Emergency action plan			
5.5.10.	Patient discharge.			
5.5.11.	Patient referral and interfacility transfer policy.			
<b>5.6.</b>	<b>The health facility shall provide documented evidence of the following:</b>			
5.7.	The health facility shall maintain charter of patients' rights and responsibilities posted at the entrance of the premise in two languages (Arabic and English).			

Checklist	ID	Issue#	Issue Date	Revision Date	Page#
Renal Dialysis Service Checklist- Final Checklist	CP_9.6.01_F29	2	Feb 03, 2025	Feb 03, 2028	1/7



5.8.	The health facility shall have in place a written plan as per standards for medical equipment maintenance for monitoring equipment for electrical and mechanical safety, with monthly visual inspections for apparent defects.			
<b>6.</b>	<b>Standard Two: Health Facility Requirements</b>			
6.2.	The Renal Dialysis Unit (RDU) shall be designed to provide:			
6.2.1.	Ease of public access for patients who may arrive either walking, using mobility equipment, families with children, on an ambulance stretcher or patient trolley.			
6.2.2.	Ease of access to public parking for patients who are often debilitated and who may need to visit the unit on a regular basis.			
6.3.	The facility shall ensure having backup dialysis machines available when needed.			
6.3.1.	All dialysis machines shall have backup batteries.			
6.3.2.	If the facility is providing modern machines it shall ensure that the machine serves to an alternative external electricity source in case of a power outage.			
6.4.	A reception desk shall be located to provide visual control of the entrance and to provide access to patient files and records.			
6.5.	Waiting areas should be present near reception area and shall accommodate at least one wheelchair within the waiting area.			
6.6.	Where paediatric services are provided, the health facility shall designate a separate controlled area for paediatric patients.			
6.7.	Toilet(s) for public and patient use shall be conveniently accessible from the waiting area without passing through patient care or staff areas.			
6.8.	The RDU shall ensure easy access to the health facility and treatment areas for all patient groups.			
6.9.	The RDU design shall provide assurance of patient and staff safety.			
<b>6.10.</b>	<b>Treatment rooms shall be equipped with the following:</b>			
6.10.1.	Hand sanitisation dispensers in addition to hand-washing stations.			

Checklist	ID	Issue#	Issue Date	Revision Date	Page#
Renal Dialysis Service Checklist- Final Checklist	CP_9.6.01_F29	2	Feb 03, 2025	Feb 03, 2028	2/7



6.10.2.	A lockable refrigerator for medication use.			
6.10.4.	A counter or shelf space for writing and documentation shall be provided.			
6.11.	Consultation/Examination rooms should ensure having a hand washing station with hands-free regulator (tap) and liquid or foam soap dispensers in all examination room(s).			
6.12.	Nursing stations shall be located and designed to provide visual observation of all patients in all dialysis treatment areas.			
6.12.1.	The nursing station should also be within the range of hearing warning sounds from the machines for prompt corrective action.			
6.13.	The RDU should install and operate equipment required for provision of the proposed services in accordance to the manufacturer's specifications.			
<b>6.16.</b>	<b>The dialysis area specifications and requirements shall include:</b>			
6.16.2.	The dialysis station shall be easily accessible in times of emergency and with adequate space for resuscitation to be carried out.			
6.16.3.	The layout shall ensure visual and acoustical privacy for all patients.			
6.16.4.	Hands free hand washing facility must be provided and easily accessible from all dialysis stations.			
6.16.5.	Alcohol-based hand rub/sanitizer dispensers should be available in all dialysis stations.			
6.17.	In the RDU, the head end of each bed should have stable electrical supply with at least three outlet of 5/15 amps, oxygen and vacuum outlet, treated water inlet, and drainage.			
6.18.	Electric sockets must be provided and close to every dialysis station. The wires from the socket should be in such a way that they do not pose a threat or come in the way of the patient or staff during the whole dialysis process.			
6.19.	A dialysis station may be designed to have comfortable couches or chairs specially designed for dialysis purposes, however, it is recommended to have at least two (2) beds for elderly patients.			

Checklist	ID	Issue#	Issue Date	Revision Date	Page#
Renal Dialysis Service Checklist- Final Checklist	CP_9.6.01_F29	2	Feb 03, 2025	Feb 03, 2028	3/7



6.20.	<b>Equipment to be provided in the dialysis station include:</b>			
6.20.1.	Every dialysis station must have outlets for oxygen and vacuum (suction) or a portable O2 tank. Portable suction equipment must be available in the nearest crash cart.			
6.20.2.	Airway equipment: appropriately sized oral airways, endo-tracheal tubes, laryngoscopes, normal masks and laryngeal masks.			
6.20.3.	Defibrillator.			
6.20.4.	Double tourniquets if the practice performs Bier blocks.			
6.20.5.	Pulse oximeter.			
6.20.6.	Electrocardiographic (ECG) monitor.			
6.20.7.	Temperature monitoring system for procedures lasting more than 30 minutes.			
6.20.8.	Blood pressure apparatus with different size cuffs.			
6.20.9.	Emergency crash cart.			
6.20.10.	A refrigerator for pharmaceuticals and double-locked storage for controlled substances shall be provided.			
6.21.	Every dialysis station must have a waste disposal bin.			
6.22.	For a regular dialysis patient, the waste disposable bags used should be Black in colour.			
6.23.	For patients with communicable diseases, it is mandatory that the waste disposable bags used should be Yellow in colour.			
6.25.	<b>Solid workroom shall be provided in close proximity to the dialysis unit and shall contain the following:</b>			
6.25.1.	Flushing-rim sink			
6.25.2.	Hand-washing station			
6.25.3.	Work counter			
6.25.4.	Storage cabinet			
6.25.5.	Waste receptacles			
6.25.6.	Solid linen receptacle			
6.26.	Dialysis machines shall be equipped with monitors and audio-visual alarms to ensure safe dialysis.			

Checklist	ID	Issue#	Issue Date	Revision Date	Page#
Renal Dialysis Service Checklist- Final Checklist	CP_9.6.01_F29	2	Feb 03, 2025	Feb 03, 2028	4/7



6.28.	Freestanding dialysis centres may require the provision of parking on the facility premises for patients and staff.			
6.29.	Considerations shall be given when designing access for people of determination.			
6.30.	Clear and visible signage shall be provided to direct people to the areas of the RDU.			
<b>6.32.</b>	<b>Clean supply room shall ensure preparing patient care with the following:</b>			
6.32.1.	Work counter			
6.32.2.	Hand-washing station			
6.32.3.	Storage facilities for clean and sterile supplies. This room is used only for storage and holding as part of a system distribution of clean and sterile materials.			
6.33.	Support areas for Dialysis patient care shall ensure the following:			
6.35.	A nourishment station for dialysis services shall be provided.			
6.37.	There shall be an uninterrupted power supply (UPS) for backup, the power supply of which should be able to support all functions of the dialysis machines.			
<b>6.39.</b>	<b>RDU shall have separate areas/room(s) in the facility for dialysing patients with conditions that require isolation.</b>			
6.39.1.	This area should have independent water supply and drainage facilities.			
6.39.2.	Ensure the water supply and drainage has no backflow.			
6.40.	Isolation room shall include having a viewing window from outside the room for staff safety.			
6.41.	Isolation rooms must be categorised as follows:			
6.41.1.	Airborne Infection Isolation (All) room.			
6.41.2.	Blood-borne infection isolation room(s):			
a.	Facilities that dialyze patients with known blood-borne pathogens shall have at least two separate rooms to use for patients as follows:			

Checklist	ID	Issue#	Issue Date	Revision Date	Page#
Renal Dialysis Service Checklist- Final Checklist	CP_9.6.01_F29	2	Feb 03, 2025	Feb 03, 2028	5/7



i.	Room colour code BLUE for HBV patients.			
ii.	Room colour code YELLOW for HCV patients.			
6.42.	Clean linen storage area shall be provided with the following requirements:			
6.42.1.	Location of the clean linen storage area within the clean workroom.			
6.42.2.	A separate closet or an approved distribution system shall be permitted.			
6.42.3.	If a closed cart system is used, storage in an alcove shall be permitted, it must be out of the path of normal traffic and under staff control.			
<b>8.</b>	<b>Standard Four: Patient Eligibility and Informed Consent</b>			
8.3.	The RDU shall have policies and procedures on patient assessment:			
8.3.1.	On admission,			
8.3.2.	Following a change of health status			
8.3.3.	After a fall			
8.3.4.	When patient is transferred from one level of care to another.			
<b>9.</b>	<b>Standard Five: Renal Dialysis Unit Management and Infection Control</b>			
9.3.2.	Documented protocols/procedures to deal with cardiopulmonary collapse			
<b>9.21.</b>	<b>To ensure patient safety the RDU shall take precautions for patients dialysed in high-risk countries, or who leave the unit to travel to high-risk countries and subsequently come back to the dialysis unit:</b>			
9.22.1.	A policy for mortuary management covering this rare and tragic event shall be available in the facility.			
<b>10.</b>	<b>Standard Six: Water And Dialysate Quality</b>			
10.14.	The RO should be in a separate room.			
10.17.	There should always be a backup machine available for patients.			
<b>13.</b>	<b>Standard Nine: In-Home Renal Dialysis Services</b>			
<b>13.7.</b>	<b>All storage rooms shall ensure having the following:</b>			

Checklist	ID	Issue#	Issue Date	Revision Date	Page#
Renal Dialysis Service Checklist- Final Checklist	CP_9.6.01_F29	2	Feb 03, 2025	Feb 03, 2028	6/7



13.7.1.	Storage for the accommodation of home dialysis machines, home reverse osmosis machines and other items will need to be considered.			
13.7.2.	The storage area should be easily accessible.			
13.7.4.	Adequate shelving for storage of dialysis fluids, membranes and catheters.			
13.7.5.	All materials should be clearly marked with expiration dates.			
13.12.	The RDU shall provide and install the dialysis machine and all the equipment required.			
<b>14.</b>	<b>Standard Ten: Portable Renal Dialysis Device.</b>			
14.4.	Devices should provide alarms and alerts for critical conditions, ensuring timely response and interventions.			
14.8.	Labels should include essential information such as device specifications, warnings, and proper maintenance procedures.			
<b>15.</b>	<b>Standard Eleven: Emergency Medication Requirements.</b>			
15.5.	The facility shall maintain a comprehensive emergency protocol, ensuring the immediate availability and accessibility of essential medications such as calcium gluconate, to prevent the effect of hyperkalemia on the heart by stabilization of membrane.			

Checklist	ID	Issue#	Issue Date	Revision Date	Page#
Renal Dialysis Service Checklist- Final Checklist	CP_9.6.01_F29	2	Feb 03, 2025	Feb 03, 2028	7/7