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Home Healthcare Inspection – Final Checklist

Name of the Facility: _____

Date of Inspection: ____/____/____

Ref.	Description	Yes	No	Remark
6.	Standard Two: Health Facility Requirements			
6.5.	The home healthcare facility design shall provide assurance of patient and staff safety.			
6.6.	The home healthcare facility shall ensure healthcare professionals' safety and shall be responsible for arranging transportation for them to conduct home visits.			
6.7.	The health facility should develop the following policies and procedures; but not limited to:			
6.7.1.	Patient identification			
6.7.2.	Patient acceptance criteria			
6.7.3.	Patient assessment, care planning and education			
6.7.4.	Patient health record and confidentiality			
6.7.5.	Infection control measures and hazardous waste management			
6.7.6.	Incident reporting and emergency action plans			
6.7.7.	Patient Privacy and Informed consent			
6.7.8.	Medication Management, including High-Alert and Look-Alike/Sound- Alike Medications			
6.7.9.	Patient discharge and transfer processes			
6.7.10.	Verbal and/or telephone communication among caregivers			
6.7.11.	Reporting Critical Diagnostic Test Results			
6.7.12.	Care of High-Risk Patients and Safety Protocols			
6.7.13.	Pain management			
6.7.14.	Handover communication			
6.7.15.	Addressing Unusual delays in diagnostic and/or treatment services			

Checklist	ID	Issue#	Issue Date	Revision Date	Page#
Standards for Home Healthcare– Final	CP_9.6.01_F16	2	Apr 04, 2025	Apr 04, 2028	1

6.7.16.	Clinical practice guidelines, clinical pathways and/or clinical protocols			
6.7.17.	Scope of Services, Credentialing, and Privileging of Staff			
6.7.18.	Protection and safety of healthcare professionals			
6.7.19.	Utilization of Telehealth and Remote Monitoring			
6.7.20.	Patient and Family/Caregiver Involvement in Care			
6.8.	The health facility shall provide documented evidence of the following, but not limited to:			
6.8.1.	Transfer of critical/complicated cases when required			
6.9.	The health facility must maintain a charter of patient rights and responsibilities posted at the entrance of the premises in two languages (Arabic and English).			
8.	Standard Four: Patient Care			
8.4.	Discharge, Referral, and Follow-Up.			
8.4.2.	Per the patient's care plan, the home healthcare team should have an MOU or collaboration with a hospital for emergency transfer, providing services (e.g., admission or radiology) and referral.			
8.5.	Emergency Management			
8.5.2.	The emergency management plan should include, but is not limited to:			
a.	Procedures for handling medical emergencies, such as cardiac arrest, respiratory distress, and severe allergic reactions.			
b.	Protocols for natural disasters, fires, and other environmental emergencies.			
c.	Evacuation plans for patients in case of emergency situations that require relocation.			
d.	Communication strategies to ensure timely coordination with emergency services and healthcare facilities.			
e.	Regular training and drills for staff to ensure familiarity with emergency procedures.			
8.5.5.	Establish a clear process for documenting and reviewing all emergency incidents to improve future response and management.			
10.	Standard Six: In-Home Renal Dialysis Services			

Checklist	ID	Issue#	Issue Date	Revision Date	Page#
Standards for Home Healthcare– Final	CP_9.6.01_F16	2	Apr 04, 2025	Apr 04, 2028	2

10.4.	The Home Healthcare Service provider shall support patients with a dedicated team, including nephrologists, technicians, and nurses, ensuring rapid access to in-home dialysis.			
11.	Standard Six: In-Home Dental Services			
11.1.4	In-house sterilization services should be available at the clinic.			
11.3.	Criteria for Providing In-Home Dental Services			
11.3.1	Dental Equipment Availability: Ensure essential, portable equipment is accessible.			
11.3.6	Treatment Limitations: Define in-home treatment limits and establish referral protocols.			
11.5.	Dental Equipment Requirements			
11.5.1	The equipment used for in-home dental services must be portable. Portable dental chairs or recliners must be available, as should lighting, suction devices, sterilization units, and other necessary tools.			
11.5.5	Dentists shall follow strict infection control protocols, including hand hygiene, use of personal protective equipment (PPE), and proper disinfection of the treatment area.			
11.5.6	Dentists shall carry basic emergency equipment (e.g., oxygen, emergency medications) and be trained in first aid and basic life support (BLS).			
13.	Standard Nine: Infection Control			
13.6.	The infection control program shall support safe practices and ensure a safe environment for customers, healthcare workers and visitors.			
14.	Standard Ten: Medication Management			
14.10.	The health facility shall have a formal process for identifying, managing and communicating any adverse drug reactions events.			
15.	Standard Eleven: Medical Equipment Management			
15.1.	All medical equipment used in home healthcare services shall be approved by the MOHAP.			