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## Standards for Dental Laboratory Service – Final Checklist

Name of the Facility: \_\_\_\_\_

Date of Inspection: \_\_\_\_/\_\_\_\_/\_\_\_\_

Ref.	Description	Yes	No	N/A	Remarks
<b>5.</b>	<b>Standard One: Registration and Licensure Procedures</b>				
5.6.	Digital Dental laboratory service can be provided in standalone facilities or In-House within dental clinics.				
5.7.	The Dental Laboratory should develop the following policies and procedure; including but not limited to:				
5.7.1.	Infection control measures and hazardous waste management.				
5.7.2.	Incident reporting.				
5.7.3.	Staffing plan, staff management and clinical privileging.				
5.7.4.	Use of electronic communications and technologies.				
5.7.5.	Emergency action plan.				
5.8.	The Dental Laboratory shall provide documented evidence of the following:				
5.8.1.	Equipment maintenance services.				
5.8.2.	Laundry services.				
5.8.3.	Medical waste management as per Dubai Municipality (DM) requirements,				
5.8.4.	Housekeeping services.				
5.9.	The health facility shall maintain charter of patients' rights and responsibilities posted at the entrance of the premise in two languages (Arabic and English).				
5.11.	All dental laboratories should have policies describing organizational structure, including lines of authority, responsibilities, accountability and supervision of personnel.				
5.15.	To be eligible to Provide Dental Laboratory services within outpatient facility, the minimum requirement is to have two qualified DLT.				

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6.	Standard Two: Health Facility Design Requirements				
6.1.1.	The health facility should install and operate the equipment required for provision of the proposed services in accordance with the manufacturer's specifications.				
6.1.4.	The facility size and layout shall depend on the functional requirements and organization of services within the facility. The dimensions – no less than 8m <sup>2</sup> for two chairs, 20m <sup>2</sup> for four chairs, and 30m <sup>2</sup> for six chairs.				
6.1.8.	The health facility must maintain proper lighting and utilities, including temperature controls, water taps, medical gases, sinks, drains, electrical outlets, and communication systems, as required.				
6.1.10.	The Healthcare facility clearly display hazardous signs aimed to restrict access for the safety of visitors and staff.				
6.1.13.	Carpets cannot be used in the dental laboratories.				
6.1.14.	Selected flooring surfaces shall be easy to maintain, readily cleanable and appropriately wear-resistant for the location.				
6.1.15.	Wall finishes shall be washable, moisture-resistant and smooth, wall finish treatments shall not create ledges or crevices that can harbor dust and dirt.				
6.1.16.	Joints for floor openings for pipes and ducts shall be tightly sealed.				
6.1.19.	Chemical safety measures must be applied. These shall include emergency shower, eye-flushing devices, and appropriate storage for flammable liquids materials, etc.				
6.1.20.	The space allocated should be adequate for the activities performed. Local, direct exhaust must be placed over all burnout, casting and/or boil-out areas, with provision for outdoor ventilation. This exhaust must be located within 18 of the source equipment to effectively remove heat, smoke or odours.				
6.1.26.	Appropriate first aid kit(s) must be readily accessible and regularly maintained in the facility.				
6.1.28.	There must be enough counter space to work with Plaster of Paris and gypsum products and a dedicated product dispenser.				
6.1.29.	Lounge, locker, and toilet facilities shall be conveniently located for male and female laboratory staff.				

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6.2.	Drainage System				
6.2.2.	Special filters should be placed under the basins to collect all dirt and left-over plaster, to prevent it from going through the drainage system.				
<b>8.</b>	<b>Standard Four: Digital Dental Laboratory Services:</b>				
8.2.	Digital Dental Laboratory should include sufficient workstations area and 15–20% of the total area for storage of materials and equipment.				
<b>9.</b>	<b>Standard Five: Infection Control</b>				
9.2.	The HF must have an infection control and prevention program to identify and reduce risks of acquiring and transmitting infections among patients, healthcare personnel, and visitors.				
9.21.	Waste and Environmental Management.				
9.21.1.	Waste and environmental management should support safe practice and a safe environment. The Dental Laboratory facility shall develop and implement waste and environmental management policies.				
9.21.3.	The waste management policy shall cover handling, storing, transporting, and disposing of all kinds of waste.				
9.21.4.	An independent storage area with dedicated containers must be available for disposing waste material. The area shall be ventilated properly.				
9.21.5.	The facility must have a contract with a specialized company to regularly collect, transport and destroy waste materials according to the conditions issued by the Public Health Department in Dubai Municipality.				
<b>10.</b>	<b>Standard Six: Emergency And Safety</b>				
10.2.	The facility shall establish a fire safety plan for early detection, confining, extinguishment, rescue, evacuation and alerting the Dubai Civil Defence.				
10.3.	The facility shall maintain fire extinguishers and fire protection equipment and devices as per the Dubai Civil Defence requirements.				
10.5.	There should be evacuation maps posted in the facility to indicate current locations marked with "You are here" to provide information regarding Escape routes and Fire exits.				

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10.8.	Emergency contact number for local police and Dubai Civil Defence shall be displayed.				
10.11.	Laboratory floor should be made of fire proof material.				
10.13.	Smoking inside the Dental Laboratory is strictly prohibited for all professionals and visitors.				
10.15.	Signboards should be fixed at the main entrance, alerting individuals regarding this policy.				

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