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Clinics in Educational and Academic settings Inspection Checklist- Random

Name of the Facility: _____

Date of Inspection:____/____/

Ref.	Description	Yes	No	N/A	Remarks		
5	STANDARD ONE: REGISTRATION AND LICENSURE PROCEDURES						
	Ensure adequate lighting and utilities, including						
5.2.	temperature controls, water taps, medical gases, sinks						
	and drains, electrical outlets and communications.						
5.3.	Display Patients' Rights and Responsibilities Charter						
5.5.	in Arabic and English.						
6	STANDARD TWO: HEALTH FACILITY REQUIREMENT	rs					
	Provision of hand hygiene facility in consultation and						
6.1.7.	treatment areas, with wall mounted non-refillable						
0.1.7.	soap, wall mounted non-refillable hand sanitizer, wall						
	mounted paper towel near each hand-washing sink.						
	Be provided with screens to ensure gender privacy. (If						
6.1.8.	there is no separate observation room and treatment						
	room).						
6.1.9.	No cameras are installed in the consultation or						
0.1.9.	treatment area to ensure patient privacy.						
6.1.13.	All announcements should be posted outside the clinic						
0.1.13.	on a specified board or they should be laminated.						
6.3.	If there are more than one clinics, both clinics should						
0.5.	be functionally equipped.						
7	STANDARD THREE: ISOLATION ROOM REQUIREMENT	NTS					
7.1.	The isolation room, is to be preferably located close to						
/.⊥.	the clinic and with following requirements:						

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	Preferably a hand washing sink inside the room with a				
7.1.2.	non-refillable hand detergent.				
7.1.3.	Access to non-refillable hand sanitizers.				
	A viewing window to monitor the student from the				
7.1.5.	clinic or a camera only with live feed (recording is not				
	permitted).				
	Access to Personal Protective Equipment (PPE) trolley				
7.1.8.	or shelves outside the isolation room.				
	In case there is more than one student in the isolation				
7.1.9.	room, use a screen between the two students and				
	maintain proper social distancing.				
8	STANDARD FOUR: HEALTHCARE PROFESSIONAL R	EQUIREMN	IETS	<u> </u>	
	All healthcare professionals shall be DHA licensed and				
8.1.	have the necessary training and skills to deliver the				
	services provided.				
	The health facility shall have the required healthcare				
8.2.	professionals at all times that there are students in				
	the educational or academic setting.				
	At least one (1) healthcare professional with training				
	in advanced resuscitative techniques, e.g. Advanced				
8.3.	Cardiac Life Support (ACLS) and Pediatric Advanced				
	Life Support Course (PALS) shall be immediately				
	available until all school student leave the school.				
	Health and safety officer or a crisis response team, to				
8.5.4.	handle any emergency, follow up, monitor the				
0.5.4.	implementation of health and safety procedures and				
	conduct all necessary trainings for students and staff.				
8.5.5.	Appoint an infection control coordinator.				
	Physician- Each school shall appoint physician(s) as				
	per existing on site school student population, stated				
8.6.	in Table 1 below				
	Table1: Minimum Number of Licensed Physician(s)				

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required in the school as per existing on site student population Number of Students - Number of School Health Physician 1 to 500 students - One (1) part time Physician 0000 students - One (1) Full time Physician 3000-10,000 students - Three (3) full time Physicians 0000 students - Three (3) full time Physicians More than 10,000 students - Three (3) full time 0000 students - Three (3) full time 8.6.1. A Part-time Physician shall be available for a minimum 01000 students - Three (3) full time 8.6.1. A Part-time Physician shall be available in-call to address 0000 students - Three (3) full time 8.6.3. The Physician shall: 0000 students - Three (3) full time 0. Develop, assess, plan and implement Individualized 0000 students - Three (3) full time 4. Develop, assess, plan and implement Individualized 0000 students - Three (1) Full time School Nurse per every k. Draft the School Health Service Plan and review it annually, which could include the following: 0000 students - Three (2), Grade seven (1)/Year two (2), Grade ten (10)/Year five (5), Grade seven (7)/Year 0000 students - Thee (3), Grade seven (7)/Year II. new admission at any grade/year in schools and at entry level in colleges and universities. The findings 0000 students - Three (1) Juli time School Nurse per every 000000000000000000000000000000000000]
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8.7.3.		student population.			
8.7.3. management of the educational or academic setting	070	A Temporary Nurse shall be arranged by the		1	
	8.7.3.	management of the educational or academic setting			

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	from an agency approved by HRS, DHA, in case the			
	employed RN is on leave.			
9	STANDARD FOUR: RESPONSIBILITY OF THE MANA	GEMENT		
9.1.3.	Maintain a clean and safe physical environment in the			
	clinic.			
	Notify parents and/or guardians, of any suspected deviation from normal or usual health found because			
9.1.16.	of a screening test (e.g., vision screening), health			
	examination and/or school staff observation.			
	Ensure that the Physician and RN are responsible for			
9.1.17.	the complete, cumulative health record for each			
	student. The health records should:			
	Be maintained in a legible, comprehensive and			
a.	accurate manner for each student that includes the			
	following, but not limited to:			
i.	Health history			
ii.	Physical examination			
iii.	Progress notes			
iv.	Laboratory reports			
٧.	Imaging reports			
vi.	Treatment plan			
vii.	Follow-up			
viii.	Immunization status			
ix.	Documentation of any traumatic injuries and episodes of sudden illness			
x.	Documentation of any nursing assessments.			
	Documentation of any consultations with school			
•	personnel, students, parents, or health care providers			
xi.	related to a student's health problem(s),			
	recommendations made and any known results.			
xii.	Documentation of the health care provider's orders, if			
AII,	any, and parental permission to administer medication			

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	or medical treatment to be given in school by the		
	school nurse.		
	Communication with other student/patient and		
	his/her patents the necessity, appropriateness and		
xiii.	alternatives of a treatment along with the informed		
	consent.		
	Allergies and untoward drug reactions and the		
xiv.	physician's order to administer the epinephrine auto-		
	injector and the parental authorization.		
_	Be organized to facilitate ease of access and continuity		
	of care in a secured setting with restricted access.		
b.	Appropriate steps shall be taken for the protection of		
	all student health records, including the provisions for		
	the following:		
	Secure health records at all times, including		
i.	confidentiality safeguards for electronic health		
	records.		
	Ensure that each student is allocated a specific unique		
ii.	identifier, and where multiple records for the same		
	student exist they are cross- referenced.		
	Be maintained (the original/copy of the health record)		
d.	for a minimum of five (5) years after the student turns		
ч.	eighteen (18) years of age, or five (5) years after the		
	student leaves the educational or academic institution.		
9.2.7.	Do not use the DHA logo in any of the documentation		
5.2	or in any other form, unless permitted by DHA.		
10	STANDARD FIVE: EQUIPMENT AND SAFETY		
	Have appropriate fire-fighting equipment, signage,		
10.2.2.	emergency power capabilities, lighting and an		
	evacuation plan.		
	Regularly inspect and maintain all equipment used in		
10.2.4.	patient care, testing, or emergency situations		
	according to manufacturers' specifications.		

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	Eliminate hazards that might lead to slipping, falling,			
10.2.5.	electrical shock, burns, poisoning, or other trauma.			
11	STANDARD SIX: VACCINATION AND MEDICATION	ANAGEME	NT	
	Vaccination shall be carried out as per the DHA Best			
	Practice Immunization Guideline 2020 by a DHA			
	licensed Physician or a competent Registered Nurse			
11.4.	(RN) after receiving a written informed consent from			
	parents/guardians which is valid for one (1) month			
	from the date of consent.			
	It is prohibited to keep vaccines in the school when the			
11.5.	session of vaccination is finished.			
44.5.5	All used vaccines containers should be disposed			
11.5.2.	appropriately in sharps container.			
447	Administered of medication shall be only with the			
11.7.	approval from the parents/guardians.			
	All medication shall be stored securely in an			
11.10.	appropriately temperature controlled area during			
	holidays.			
	In the absence of the School Physician a signed and			
11.11.	documented Standing Order of drugs/treatments			
11.11.	shall be maintained to authorise a competent School			
	Nurse to administered medication to the student.			
	APPENDIX 3: PHYSICAL REQUIREMENTS AND SUPP	LIES		
Α.	Standard Fixtures And Furniture			
1	Computer with internet facility in each clinic			
2	Cupboard with lock for supplies and instruments			
-	Digital Thermometers for refrigerator and vaccine			
3	carrier			
4	Hygrothermometer where medication is stored			
_	Disposable paper hand towel dispenser or electric			
5	hand dryer			
6	Filling cabinet/rack for files under lock			
7	Foldable Stretcher			

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8	Foot operated covered waste disposable bin		
9	Hand wash basin		
10	Height adjustable examination couch with washable		
10	mattress and provision for towel paper to cover it		
11	IV stand		
12	Medium size notice board		
13	Non refillable liquid soap dispenser with undiluted		
15	liquid soap		
14	Observation bed (height adjustable)		
15	Office desk and chairs		
16	Portable screen (if there are no separate treatment		
	rooms)	 	
17	Refrigerator		
18	Stainless steel dressing trolley (2 layer with castor		
	wheels)		
19	Telephone with external facilities	 	
20	Vaccine carrier/box and ice pack		
21	Wheel chair		
В.	Standard Equipment		
1	Adult combined height/weight scale (not bathroom		
	scale)		
2	Autoclave (if required)		
3	Automated External Datibrillator (AED)		
	Automated External Defibrillator (AED)		
4	Bandage Scissors		
	Bandage Scissors Basin		
4	Bandage Scissors Basin Disposable Dressing Packs		
4	Bandage Scissors Basin		
4 5 6	Bandage Scissors Basin Disposable Dressing Packs		
4 5 6 7	Bandage Scissors Basin Disposable Dressing Packs Electronic Blood Pressure (BP) apparatus		
4 5 6 7 8	Bandage ScissorsBasinDisposable Dressing PacksElectronic Blood Pressure (BP) apparatusENT Diagnostic Set		

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12	Glucometer		
13	Injection tray with lid		
14	Kidney tray/dish (big size)		
15	Nebulizer		
16	Oxygen cylinder with regulator and flow meter		
17	Percussion Reflex Hammer		
18	Pickup forceps (2 nos.)		
19	Portable Pulse Oximeter		
20	Sharp safe box		
21	Stethoscope		
22	Tape measure		
23	Thermometers (digital)		
24	Torch with batteries		
25	Tuning fork		
C.	Standard Supplies		
1	Adhesive plasters of different sizes		
2	Alcohol preps		
3	Band aids		
4	Disposable ear speculum		
5	Disposable gloves		
6			
-	Disposable hand towels		
7	Disposable hand towels Disposable medicine cups		
_			
7	Disposable medicine cups		
7	Disposable medicine cups Disposable nebulizer mask (adult and pediatric)		
7 8 9	Disposable medicine cupsDisposable nebulizer mask (adult and pediatric)Disposable oxygen facial masks (adult and pediatric)		
7 8 9 10	Disposable medicine cupsDisposable nebulizer mask (adult and pediatric)Disposable oxygen facial masks (adult and pediatric)Disposable Personal Protective Equipment (PPE)		
7 8 9 10 11	Disposable medicine cupsDisposable nebulizer mask (adult and pediatric)Disposable oxygen facial masks (adult and pediatric)Disposable Personal Protective Equipment (PPE)Disposable surgical roll		
7 8 9 10 11 12	Disposable medicine cupsDisposable nebulizer mask (adult and pediatric)Disposable oxygen facial masks (adult and pediatric)Disposable Personal Protective Equipment (PPE)Disposable surgical rollDisposable thermometer sleeves/covers		

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16	Hypodermic needles –g.21, g.23 and g. 25		
17	Impermeable plastic sheet for covering bed		
18	IV cannulas /butterflies		
19	IV Infusion set		
20	Splints of different sizes		
21	Sterile cotton buds		
22	Sterile ear buds		
23	Sterile gauze pieces		
24	Syringes		
D.	Standard Solutions and Medicines		
1	Adrenaline - 2 ampoules		
2	Antiseptic solutions		
3	EpiPen		
4	Glucagon		
5			
	Hydrocortisone - 2 vials		
<u> </u>	Hydrocortisone - 2 vials IV Solutions:		
6	-		
6	IV Solutions:		
6	IV Solutions: - Dextrose saline		
6 7	IV Solutions: - Dextrose saline - Normal Saline		
	IV Solutions: - Dextrose saline - Normal Saline - Distille water for Oxygen humidifier		
7	IV Solutions: - Dextrose saline - Normal Saline - Distille water for Oxygen humidifier Normal saline for injection		

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