

## Part Time Professional License

This service enables healthcare professionals to request a part time permission for practicing at another DHA licensed health facility

### Eligibility

DHA licensed Physicians and Dentists

### Requirements

Required Documents	Special Considerations
Recent passport size photograph	White background
Valid passport	Including expiry date page
No Objection Certificate (NOC) from current facility	1. Stamped and signed by Medical Director or authorized person 2. Must not older than 3 months
Job offer Letter from the hiring facility	1. Stamped and signed by Medical Director or authorized person 2. Must not older than 3 months
Medical Malpractice Insurance	Covering the hiring Healthcare facility
Logbook for surgical specialties	1. When applying for part time in a hospital and Day Surgical Centers 2. For the last 2 years 3. Stamped and signed by Medical Director or authorized person
Primary Source Verification (PSV)	Positive and verified results

### How to Apply

1. Login to [DHA account](#), fill the application and upload the requested documents
2. Review by DHA team
3. Payment
4. License delivery through courier and collection of delivery fees

### Timeframe

1. **Review by DHA team:** within 5 working days
2. **Issue license:** within 5 working days

### Fees

**Part Time Issue License Fees:** AED 4020  
**Delivery Fees:** AED 20 payable cash upon delivery

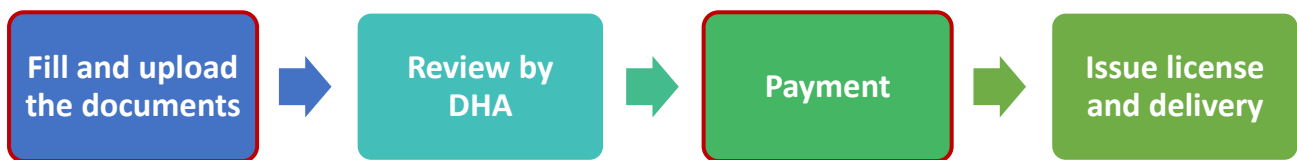
### Notes

1. Maximum number of part time permissions

Categories	No.
General Practitioner / General Dentist	1
Specialist (non-surgical specialties)	2
Specialist (surgical specialties)	4
Consultant (surgical/non-surgical specialties)	4
Specialist/ Consultant in the position of medical director	2
Specialist under supervision / Registrar	1

2. Part time license is valid for one year
3. Cancelling or transferring of the full time license will result in cancellation of all part time licenses
4. The part time facility must have the professional specialty service

### Process Map



To be completed by the applicant