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Medical Fitness Centers Inspection Checklist- Random

Name of the Facility: _____

Date of Inspection: ____/____/____

Ref.	Description	Yes	No	N/A	Remarks
6	STANDARD TWO: LICENSURE PROCEDURES				
6.5.	The MFC shall maintain charter of patients' rights and responsibilities posted at the entrance of the premise in two languages (Arabic and English).				
6.6.	All MFC must have a written agreement for patient referral and emergency transfer to a nearby hospital setting.				
6.6.1.	The transfer agreement shall detail the transfer plan/protocol of patients and meet Dubai transfer timeframes for emergency patients.				
6.7.	The MFC shall ensure the following:				
6.7.2.	Have adequate lighting and utilities, including temperature controls, water taps, medical gases, sinks and drains, lighting, electrical outlets and communications, as required.				
7	STANDARD THREE: HEALTH FACILITY REQUIREMENTS				
7.3.	HRS must be informed and approve changes to existing or new services or staffing levels.				
7.5.	MFCs must provide and comply with the types of tests, categories and required actions as per the Ministerial Cabinet Decision no. (75) of 2022 concerning the Amendment of Ministerial Cabinet Decision no. (7) of 2008 on Medical Examination for Expatriates Living or Working in the UAE. https://www.dha.gov.ae/uploads/092022/Ministerial%20Cabin				

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7.7.	MFCs shall have the following IT requirements to allow sharing of patients' results and issuing of the Fitness Certificate (appendix 2):				
7.7.2.	Integration between SALEM system and Laboratory and X-ray systems. SALEM will share result with the customer through SMS and email based on selected package.				
7.7.4.	Integration between Salem and Salama systems in case of patient admission for infectious disease. Salem system will push patients medical and clinical records to Salama.				
8	STANDARD FOUR: HEALTHCARE PROFESSIONALS REQUIREMENTS				
8.1.	All healthcare professionals in MFCs shall hold an active DHA professional license and work within their scope of practice and granted privileges. Recruitment shall be through HR.				
8.2.	The MFC shall have sufficient number of staff assigned to each service as per the health facility licensure requirements set out in the DHA Health Facility Licensing Policy.				
8.2.1.	Additional staff must be in place as per specialization, service description, scope and client volume.				
8.3.	The MFC shall ensure the presence of the following healthcare professionals as a minimum requirement:				
8.3.1.	One full time DHA licensed General Practitioner (GP) or Nurse as a Medical Director.				
8.3.2.	Public relations officer				
8.3.3.	Full time licensed male and female radiographers. Number per shift depends on center capacity.				
8.3.4.	One part-time radiologist.				
8.3.5.	Radiation Protection Officer: for handling all the FNAR and Radiation protection requirements				

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8.3.6.	Full time licensed Laboratory technicians.				
8.3.7.	Full time licensed Phlebotomists.				
8.3.8.	Full time Nursing staff.				
8.4.	The nursing ratio and responsibilities should ensure that there is a nurse available at all times in the facility.				
9	STANDARD FIVE: MEDICAL EQUIPMENT REQUIRMENTS				
9.1.	All medical equipment should be provided for nurse and physician assessment rooms as listed in (appendix 3) .				
9.3.	All X-ray room equipment should be provided as listed in (appendix 5) .				
9.4.	X-Ray Room Requirements:				
9.4.1.	FNAR License must be obtained for all x-ray rooms.				
9.6.	All laboratory equipment shall be calibrated and maintained to align with the DHA Standards for Clinical Laboratory.				
10	STANDARD SIX: INFECTION CONTROL				
10.2.	All equipment shall be supplied in adherence to Prevention and Control of Infection (PCI) Standard Requirements of Equipment and Items (appendix 7) .				
10.7.	Healthcare professionals' immunization protocol must be followed to ensure staff and patient safety (appendix 8) .				
10.12.	The Environmental Health and Safety Department shall maintain Safety Data Sheets (SDS) for all chemicals used for cleaning and disinfection.				
10.12.1.	These sheets shall detail the safe and proper use and emergency protocol for a chemical.				
APPENDIX 3:	STANDARD REQUIREMENTS FOR MEDICAL FITNESS SCREENING				
A3.2.	Vaccination Room/Treatment Room/Emergency Room				
A3.2.15.	Vital Signs Monitor				

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A3.2.19.	Medicated carrier (cool box with thermometer attached)				
A3.2.20.	Sharp Bin Dispenser				
A3.2.22.	Hygrometer				
A3.2.26.	Portable Oxygen Cylinder				
A3.2.28.	Wall Mounted AED				
A3.2.29.	Medicated Fridge with Freezer				
A3.2.30.	Wheelchair				
A3.2.32.	Emergency Bag				
A3.3.	Nursing Store				
A3.3.22.	Hygrometer				
A3.3.27.	Flammable Cabinet				
APPENDIX 5: X-RAY ROOM EQUIPMENT REQUIREMENTS					
A5.1.	Medical Equipment				
A5.1.2.	Mobile Lead Apron for X-Ray protection				
A5.1.3.	Waist lead apron for X-ray protection (Gonad Shields)				
A5.1.4.	Direct Ion Storage Dosimeter (DIS badges)				
A5.1.5.	Direct Ion Storage Reader				
APPENDIX 7: PCI REQUIREMENTS OF EQUIPMENT AND ITEMS					
A7.1.	PPE Cabinet, Qty (1) , Areas and Uses (Treatment room)				
A7.2.	Mask and gloves dispenser, Areas and Uses (Assessment rooms, vaccination rooms, dirty linen room, domestic room,medical waste room)				
A7.3.	Aniosgel dispenser and Liquid,Areas and Uses (All clinical area, hall ways, waiting area,sensor machine)				
A7.4.	Sac holders, Areas and Uses (2 in clinical area for infectious and non-infectious waste) (20 liters 1 in wash rooms for non-infectious)				

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	waste)(60 liter in waiting areas for non-infectious waste)				
A7.5.	Temperature/Humidity Set (Hygrometer), Qty (1), Areas and Uses (Medical waste room, store room to monitor temperature with separate ac)				
A7.10.	Antimicrobial hand wash solution, Areas and Uses (Clinical areas)				
A7.11.	Anti-bacterial hand wash, Areas and Uses (Non-refillable in non-clinical areas)				
A7.12.	Wall mounted sharp box, Areas and Uses (treatment room and vaccination room)				
APPENDIX 8: HEALTHCARE PROFESSIONAL VACCINATION AND IMMUNISATION REQUIREMENTS					
A8.1.	Mandatory Vaccination:				
A8.1.1.	Hepatitis B:				
A8.1.1.a.	If previously unvaccinated, give 3 doses series of Hepatitis B vaccine to all non-immune employees upon hiring.				
A8.1.1.b.	Hepatitis B Antibody will be checked after the vaccination is completed.				
A8.1.1.c.	If the level is < 10 international units, a second 3 doses series will be given. If the repeat Hepatitis B Antibody is still <10 international units; then the employee will be labelled as				
A8.1.2.	Varicella Vaccine:				
A8.1.2.a.	Check evidence of immunity to varicella.				
A8.1.2.b.	Offer/provide Varicella vaccine to all non-immune employees.				

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